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Orange Government Access Television Committee
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Richard B. O'Sullivan
TOWN CLERK

UNAPPROVED MINUTES February 8, 2018

Present: Chairman Sol Silverstein, Robert Kelly, Tina Magyar, Michael Papa, Coordinator Ron Davis, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Chairman Silverstein convened the meeting at 7:45 pm.

Questions & Comments: Chairman Silverstein had several questions regarding the OGAT channel. He noted that the aspect ratio of the picture on his television seems to be different since the new TelVue server was installed. Assistant Coordinator Kelly does not believe it is related to the new server as the picture seems fine in the OGAT studio monitors. The issue may be related to the specific TV on which that OGAT is being viewed. He will investigate further.

Mr. Silverstein asked if the Discover Video STREAMSIE software was still crashing and causing the live stream to go down. Mr. Kelly said that he received new software from Discover, and it seems to be operating without issue.

Chairman Silverstein questioned why there is only one item on the crawl. Coordinator Davis said that no requests had been received from town departments for items to be put on the crawl.

Chairman Silverstein questioned the audio distortion on the January 24, 2018 Park & Recreation meeting. Mr. Kelly and Mr. Davis have not yet been able to determine the cause.

Mr. Silverstein noted that we no longer have the OGAT bug on screen as it had been generated by the old Videonics titler which has been replaced by the new server. He suggested that the logo from the agendas, minutes or coordinator reports could be used as it is an image.

Chairman Silverstein asked if Mr. Davis and Mr. Kelly had made progress cross training each other on their jobs. They will continue to do so. Mr. Kelly said that he wanted to create a manual on the procedures for doing the jobs associated with running OGAT.

Approve Minutes of November 2, 2017: Tina Magyar, seconded by Michael Papa, made the **motion to approve the minutes of the November 2, 2017 meeting.** The motion carried with the following vote: APPROVE: Chairman Silverstein, Tina Magyar, and Michael Papa; ABSTAIN: Robert Kelly.

Approve Minutes of December 7, 2017: Robert Kelly, seconded by Chairman Silverstein, made the **motion to approve the minutes of the December 7, 2017 meeting.** The

motion carried with the following vote: APPROVE: Chairman Silverstein and Robert Kelly; ABSTAIN: Tina Magyar and Michael Papa.

Coordinator's Reports:

December Report: Coordinator Davis reported that Assistant Kelly has entered the new items related to the TeleVue server into the inventory. Assistant Kelly reported that there were 300 Live hits and 944 Video on Demand (VOD) hits for December.

January Report: Assistant Coordinator Kelly reported that there were 306 Live hits and 619 Video on Demand hits for January.

Michael Papa, seconded by Tina Magyar, made the ***motion to approve the Coordinator's Reports for November and December, 2017 with typographical corrections to page 2 of both.*** The motion carried unanimously.

Budget: The budget report was reviewed.

OGAT Control Room: As reported in the December and January Coordinator reports, the control room is looking better as a number of items and boxes were stored away. Also, overall picture quality has improved.

Video on Demand & Remote Broadcasting: Assistant Coordinator Kelly presented the spreadsheet showing monthly VOD hit counts.

Cable Advisory Council (CAC) Grant: Chairman Silverstein reported that he spoke with TeleVue about the 16 months left on the traded-in old server's service contract. TeleVue offered to extend the new server's service contract to 2024 or provide a refund. Chairman Silverstein reported that he opted to extend the contract by 16 months to 2/26/2024 as this is a better deal based on the fact that the price of multi-year service agreements is front loaded to earlier years.

Bulletin Board & Program Scheduling: The bulletin board is now running and almost all December programs are now available on VOD. Chairman Silverstein requested that background music be added to the bulletin board. Assistant Coordinator Kelly will look into whether TelVue has music for the bulletin board; otherwise Coordinator Davis can provide it.

Chairman Silverstein requested that the program schedule be shown for at least 45-60 seconds instead of the current 15 seconds. Assistant Coordinator Kelly will take care of this.

Status of Frontier Connection: Coordinator Davis reported that he has not received any trouble notices from Frontier.

Equipment Inventory: The equipment related to the new server has been entered in inventory.

Town Talk Program: Coordinator Davis reported that there has been no activity regarding the Town Talk programs. Joan Cretella, Director of Community Services, had requested a date of approximately January 15, 2018 for her department due to high volume of December activities. This did not happen. Coordinator Davis will contact her for another date. Chairman Silverstein asked Mr. Davis to take action to reshoot sections of the Health Department program and get it on the air.

At 8:33 pm, Robert Kelly, seconded by Tina Magyar, made the ***motion to adjourn.***

Respectfully submitted,

Marlene Silverstein,
Recording Secretary