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SUBJECT TO APPROVAL



**ORANGE DEPARTMENT OF POLICE SERVICE
BOARD OF POLICE COMMISSIONERS**

COMMISSIONER CHRISTOPHER CARVETH
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO
COMMISSIONER MARIAN HURLEY

**BOARD OF POLICE COMMISSIONERS
Immediately following Traffic Authority Meeting
March 12, 2018
Orange Police Department**

Unapproved Minutes

Commissioner Carveth called the meeting of the Board of Police Commissioners to order at 4:45 p.m.

Commissioners Present Were:

Commissioner Christopher Carveth
Commissioner Marian Hurley

Commissioner Roy Cuzzocreo
Commissioner Mark Grasso

Commissioners Absent:

Commissioner Jack Barton

Also Present:

Police Chief Robert Gagne
Assistant Police Chief Max Martins
Commission Secretary Gary Canapinno

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Michael B. O'Sullivan
TOWN CLERK

Minutes

Commissioner Grasso, seconded by Commissioner Cuzzocreo, made the motion to approve the minutes of the February 12, 2018, Board of Police Commissioners Meeting. Commissioner Hurley abstained from voting. **Motion passed 3-0.**

Reports

Activity of the Department

Assistant Chief Martins discussed February statistics with the Commissioners. The Board was informed that there were 25 criminal arrests and 132 traffic citations. Other activities reported on for the month of February were four burglaries and zero robberies. There was one vehicle stolen. There were 15 larcenies and 88 motor vehicle accidents. There were 2,862 calls for service that generated 457 reports written. Chief Gagne reported that the Records Division took in the following revenue: report sales \$377.65, permits \$470.00, parking tickets \$300.00, and record checks \$10.00, for a total of \$1157.65.

Expenditures

Chief Gagne explained that the expenditures for the month were routine. Chief Gagne explained a few items –training fees- HVAC upgrades for the dispatch center project- New Age Graphics for vehicle markings.

Budget Balances

Chief Gagne went over the budget – no major concerns. The Administrative Overtime account is down due to a temporary shortage of administrative personnel, and overtime is being paid to cover assignments. We are also expecting a refund of costs from a training session that was cancelled.

Old Business

Regionalization- Chief Gagne discussed a tentative agreement with Derby, Seymour, Woodbridge and Ansonia for a mutual aid compact which would allow officers from participating departments to assist each other in certain circumstances, such as traffic enforcement initiatives, major investigations, etc. This agreement is still being negotiated, and nothing has been signed as of the PC meeting date.

New Business

PC Commission Nominations- Commissioner Carveth nominated Commissioner Barton to be the new Chairman of the Board of Police Commissioners, seconded by Commissioner Grasso. **Motion passed unanimously.**

Commissioner Carveth nominated Commissioner Cuzzocreo to be the new Clerk of the Board of Police Commissioners, seconded by Commissioner Hurley. **Motion passed unanimously.**

Amity Parent University- Chief Gagne advised that he participated in a forum for parents of Amity students to discuss safety and security at Amity schools. Representatives from Woodbridge PD and State Police – Bethany also participated.

Chief Gagne discussed how the department had its emergency preparedness tested in October 2016 when Woodbridge PD officers pursued a bank robbery suspect into Orange near an elementary school, which prompted a comprehensive police response from Orange PD in coordination with emergency procedures put into effect by school officials, resulting in a successful operation that ultimately saw the suspect apprehended with minimal disruption to the school environment.

Correspondence

Chief Gagne presented the Board with a number of ‘Thank you’ letters received during the previous month, including:

From South Central Criminal Justice thanking the department for allowing Detective Jason Menga to participate in recruit-level oral board interviews.

From M. Henehan of Lynnfield, Massachusetts thanking all officers for their service.

From Special Olympics of Connecticut thanking Lt. Heather LaRock and all participants in the ‘Tip-A-Cop’ event at Chip’s Restaurant. Commissioner Carveth commented that he was present for that event and thought the officers performed well.

From the Bozelko family thanking Orange PD for the escort provided during a funeral for William Bozelko.

Personnel

Chief Gagne presented a letter from John Reshotnik, stating his resignation from his position as police officer. Commissioner Grasso, seconded by Commissioner Hurley, made a motion to add the letter to the meeting agenda. **The motion passed unanimously.**

Commissioner Cuzzocreo, seconded by Commissioner Grasso, made a motion to accept the resignation with regret and thanks for Officer Reshotnik's service to the Orange Police Department. **The motion passed unanimously.**

Commissioner Grasso, seconded by Commissioner Cuzzocreo, made a motion to enter into executive session at 5:19 p.m. to discuss personnel issues and pending litigation. The Board invited Chief Gagne and Assistant Chief Martins into executive session. **The motion carried unanimously.**

Commission Secretary Gary Canapinno left the executive session portion of the meeting at 5:19 p.m.

Commissioner Carveth, seconded by Commissioner Grasso, made a motion to come out of executive session at 5:40 p.m. **The motion carried unanimously.**

Commissioner Cuzzocreo, seconded by Commissioner Grasso, made the motion to adjourn the Police Commissioners meeting at 5:41 p.m. **The motion carried unanimously.**

Respectfully Submitted,

Gary Canapinno, Board Secretary

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SUBJECT TO APPROVAL



**ORANGE DEPARTMENT OF POLICE SERVICE
BOARD OF POLICE COMMISSIONERS/TRAFFIC AUTHORITY**

COMMISSIONER MARIAN HURLEY
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO
COMMISSIONER CHRISTOPHER CARVETH

**TRAFFIC AUTHORITY
Monday, March 12, 2018 – 4:30 p.m.
Orange Police Department**

Unapproved Minutes

Pledge of Allegiance

Commissioner Carveth called the Traffic Authority Meeting to order at 4:36 p.m.

Commissioners Present Were:

Commissioner Chris Carveth
Commissioner Marian Hurley
Commissioner Mark Grasso (4:39p arrival)

Commissioner Roy Cuzzocreo

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Commissioners Absent:

Commissioner Jack Barton

Also Present:

Police Chief Robert Gagne
Assistant Police Chief Max Martins

Commission Secretary Gary Canapinno
Wilson 'Skip' Alford, P.E., Alford Associates, Inc.

Minutes

Commissioner Cuzzocreo, seconded by Commissioner Carveth, made the motion to approve the minutes of the February 12, 2018 Traffic Authority Meeting. Commissioner Hurley abstained from voting. **The motion passed 2-0.**

Old Business

Chief Gagne presented a letter he sent to the State of Connecticut regarding the proposed 'Urban Air' project on Bull Hill Lane. The letter advises the State of Connecticut that the Town of Orange Traffic Authority approved the project pending State DOT approval, and if DOT concurs that there will be no adverse impact to the State Highway System.

New Business

Commissioners received a presentation from Skip Alford from Alford Associates, Inc. Mr. Alford discussed his firm's plans to construct a commercial building at 35 Executive Boulevard. Mr. Alford stated that an existing three-story office building on that site will be torn down, and a new 'warehouse' type building would be constructed in its place. Mr. Alford further stated that the plans call for up to sixty-three (63) parking spaces to be available under the new project, down from the current two hundred forty-two (242) available spaces.

In response to a question from Chief Gagne, Mr. Alford advised that the curb cuts will remain as exist in the current site. Mr. Alford further stated that there will be fewer passenger vehicles on-site once the project is completed, but more commercial trucks.

Commissioner Cuzzocreo, seconded by Commissioner Grasso, made a motion to approve the plans as presented. **The motion carried unanimously.**

Correspondence

None

Commissioner Grasso, seconded by Commissioner Cuzzocreo, made the motion to adjourn the Traffic Authority meeting at 4:45 p.m. **The motion carried unanimously.**

Respectfully Submitted,

Gary Canapinno, Board Secretary