

ORANGE, CONN
TOWN CLERK'S OFFICE
RECEIVED FOR RECORDS

2018 MAR 22 AM 8:19

Patricia B. O'Sullivan
TOWN CLERK



SUBJECT TO APPROVAL

Board of Finance Regular Meeting

Town Hall Meeting Room
Monday, March 19, 2018 7:30 p.m.

(Unapproved)

Board Members Present: Chairman Kevin Houlihan, Vice Chairman James Leahy, Kevin Moffett, Joseph Nuzzo, Pat Romano, and P. J. Shanley

Staff: John Cifarelli, Finance Director; Audrey Geer, Assistant Finance Director; Deborah Satonick, Recording Secretary

1. Call to Order

- Chairman Houlihan called the meeting to order at 7:30 p.m.

2. Public Participation

- There was no public participation.

3. Discussion and Approval of the Board of Finance Special Meeting – March 12, 2018

- Mr. Cifarelli and Mr. Leahy made corrections to the March 12, 2018 Board of Finance Special Meeting minutes.

Ms. Romano made a motion to approve the revised March twelfth, 2018 Board of Finance Special Meeting minutes, seconded by Mr. Leahy. All were in favor and the motion PASSED.

4. Budget Workshop for 2018-2019 Budget

- Mr. Shanley stated that Amity would like to return as much surplus as possible back to the Town of Orange. The town is expecting \$800k of the expected Amity surplus to be returned back to them. It was also pointed out that \$469k of the Fund Balance may be used for Capital items.
- The Board of Finance members reviewed each department by line item, looking for potential

reductions in the proposed 2018-2019 budget.

(See Addendum - Proposed Budget Adjustments for March 19, 2018)

- Mr. Cifarelli mentioned that the Phoenix Accounting System is going to be replaced. He added that their IT Department will have a collaborative relationship with the Orange Board of Education's IT Department.
- Mr. Cifarelli pointed out that he will be advertising for a new Assistant Building Inspector. Mr. Leahy inquired as to the need for this position, and Mr. Cifarelli explained that new commercial properties are moving into the town and there will be sufficient need for the position.
- In reviewing Public Works, Mr. Cifarelli advised that he will check Solid Waste Disposal line item under Refuse to see if the allocated dollar amount can be reduced.
- Mr. Cifarelli mentioned that a subcommittee for the Parks and Recreation Department will be looking to charge for use of the fields at Fred Wolfe Park and the Old Tavern Sports Complex. Several organizations, such as The Grind, use our fields for free and this policy will need to be revised.
- Mr. Cifarelli mentioned that the Town pool will be closed during renovations for 6-8 months.
- The total proposed budget for 2018-2019 is \$70,516,549. Several calculations were used to determine a possible mill rate for fiscal year.

5. Discuss Possible Workshop Dates

- After a brief discussion, the Board members agreed that the next Board of Finance Budget Workshop will be Monday, March twenty-sixth, at 7:30 p.m. at the Town Hall Meeting Room.

6. Adjournment

Mr. Nuzzo made a motion to adjourn the meeting at 10:26 p.m., seconded by Ms. Romano. All were in favor and the motion PASSED.

Respectfully Submitted,

Deborah Satonick,
Recording Secretary