

SUBJECT TO APPROVAL



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*Patrick B. O'Sullivan*  
TOWN CLERK

**Orange Parks and Recreation Commission Meeting**

Town Hall Meeting Room – 7:30 p.m.

March 28, 2018

*(Unapproved)*

**ATTENDANCE**

**Commissioners Present:** Chairman Joseph Lembo, Vice Chairman James O'Connor, David Corris, Linda Kantor, James Ronai, Chuck Stackpole, and Stephen Bspuda

**Staff:** Dan Lynch, Director of Parks and Recreation; Deborah Satonick, Recording Secretary

**1. CALL TO ORDER**

- Chairman Lembo called the March twenty-eighth, 2018 Parks and Recreation Commission meeting to order at 7:38 p.m. and asked everyone present to introduce themselves. He reminded the Commission members to turn on their microphones when speaking so the OGAT audience could hear them.

**2. PUBLIC DIALOGUE**

- There was no public dialogue at this time.

**3. APPROVAL OF MINUTES – February 28, 2018**

*Mr. Bspuda made a motion to approve the February twenty-eighth, 2018 Parks and Recreation minutes, seconded by Mr. Corris. All were in favor, with Mr. Stackpole abstaining. The motion **PASSED.***

**4. OLD BUSINESS**

A. Questions from Previous Meeting

- Mr. Lynch reported that he called Green Meadow Farms about using the High Plains Fairgrounds in the future. He was told that with two site locations, one in New York City and another in Orlando, Florida, it is unlikely that they will be using the Fairgrounds in the future, as they are very busy.

- Mr. Lynch spoke with Mr. Goodwin, Amity Athletic Director, about the use of Brinley Field for their Varsity Baseball request. Mr. Goodwin is fully aware of the situation and will be granted use of the field once it becomes available. Their softball request for use of Stankye Field was approved at the last Parks and Recreation meeting. Mr. Capecelatro will send an email to everyone giving notification when DeGennaro Field will be ready for use.
- Mr. Lynch noted that the subcommittee meeting on field use was postponed until Tuesday, April third, at 6:00 p.m. at High Plains Community Center. All members of the Parks and Recreation Commission agreed that this is an important subcommittee.
- Mr. Lynch distributed a flyer from Ms. Farber regarding the tree planting in memory of Lisa Zarny. The members of the Parks and Recreation Commission jointly purchased this memorial to honor both her and her contributions to the Town of Orange.

## 5. NEW BUSINESS

### A. Grounds and Facilities – Mr. Bspuda

- Mr. Bspuda reported that Mr. Small is getting two workers next week, one being a returning employee and a second employee is a new hire. Mr. Ronai mentioned hiring college interns over the summer, and Mr. Lynch advised that he intends on speaking with Mr. Zeoli about this, who has a connection with UConn.

### B. Budget – Dan Lynch

- Mr. Lynch reported that he has not heard anything from the Board of Finance, but the Budget Hearing is scheduled for Thursday, April twenty-sixth. Mr. Bspuda inquired about the Lighting Contract line item at the pool. Mr. Lynch explained that this is an arrangement with United Illuminating that produced upgrades and subsequent savings to the Town.

### C. Personnel - James O'Connor

- Mr. O'Connor had nothing to report at this time.

### D. Director's Report

- Mr. Lynch advised that registration of spring programs begin on Monday, April 2, for Orange residents. Orange residents currently enrolled can sign up for swim lessons on April second as well. All other Orange residents can begin signing up for swim lessons on April fourteenth. Registration for Traveling Teens begins on April twenty-third and for Day Camp on April thirtieth. The expected start day of Day Camp is June eighteenth or nineteenth. Orange Little League can apply for permits to use the fields beginning April third.
- Mr. Lynch noted that an Aquatic Report and Programs Report were included in the commissioners' packets.

## 6. Chairman's Report

- Chairman Lembo stated that he would like to see the tennis courts at High Plains repaired. Mr. Bospuda also mentioned that the zero-turn lawn mowers used by Mr. Small would need to be replaced in the near future. Chairman Lembo pointed out that the Parks and Recreation Department does a lot of extra work at the Town green, Silverbrook, and the schools. He felt that the Orange Board of Education should support the request for new lawn mowers when they are presented as Capital Projects.

## 6. ADJOURNMENT

*Mr. O'Connor made a motion to adjourn the meeting at 8:25 p.m., seconded by Mr. Ronai. All were in favor and the motion PASSED.*

Respectfully Submitted,

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Deborah Satonick, Recording Secretary