

# OGAT

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Orange Government Access Television Committee  
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*Pat Sullivan*  
TOWN CLERK

## UNAPPROVED MINUTES April 4, 2019

**Present:** Chairman Sol Silverstein, Robert Kelly, Tina Magyar (via phone), Michael Muttitt, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Chairman Silverstein convened the meeting at 7:40 pm.

**Questions & Comments:** Chairman Silverstein reported that the Annual Budget Hearing will be held on April 24<sup>th</sup> in the gymnasium at High Plains Community Center.

Chairman Silverstein reported that the May 9 and June 6 meetings of the OGAT Committee will be cancelled and will be replaced by a special meeting later in June. There were no objections from the committee members present.

**Approve Minutes of March 7, 2019:** Mike Muttitt, seconded by Tina Magyar, made the **motion to approve the minutes of the March 7, 2019 meeting.** The motion carried with the following vote: AYE: Chairman Silverstein, Tina Magyar, Mike Muttitt; ABSTAIN: Robert Kelly.

**Budget Review:** The budget report was reviewed.

**Coordinator's Report:** Chairman Silverstein reported for Coordinator Davis who was unable to attend the meeting. Total shoots for this fiscal year are 118 with a projected annual total of 157. There were 67 live hits and 101 Video on Demand (VOD) hits in March.

**Town Talk:** Coordinator Davis will be shooting scenes from the first session of the Orange Police Citizens Academy which begins Thursday, April 24<sup>th</sup>. He also intends to shoot other sessions for use as part of a Town Talk program with Chief of Police Robert Gagne.

Assistant Coordinator Kelly reported that he had uncovered some bugs in the TriCaster system and informed the manufacturer, NewTek. NewTek told him that they are working on a software update to address the issue, but they have not supplied a date for any such fix. He will contact them again in the next week or so to check on progress. OGAT purchased a new mobile hotspot router for use during remote streaming. The purchase was necessary as our old hotspot does not work with the latest version of Windows 10. The new device was tested and confirmed to be working properly.

Chairman Silverstein reported that Assistant Coordinator Kelly has done a good job cleaning up the studio; boxes were removed and messy cabling has been addressed. Steps will be taken this month to clean up cabling at the Town Hall Lower Level Meeting Room control table.

Mike Muttitt, seconded by Robert Kelly, ***made the motion to approve the Coordinator's report.*** The motion carried unanimously.

***Action Item List:*** The Action Item list was reviewed.

***CAC Grant:*** Assistant Coordinator Kelly shared his thoughts on items to be included in the grant application. He will email his spreadsheet to the committee for further review.

***Equipment Inventory:*** The inventory spreadsheet was updated for the new mobile hotspot router.

***"Town Talk" Program:*** Discussed during the Coordinator's Report.

At 9:05pm, Robert Kelly, seconded by Mike Muttitt, made the ***motion to adjourn.***

Respectfully submitted,

Marlene Silverstein,  
Recording Secretary