



**ORANGE DEPARTMENT OF POLICE SERVICE
BOARD OF POLICE COMMISSIONERS/TRAFFIC AUTHORITY**

COMMISSIONER MARIAN HURLEY
COMMISSIONER JOHN BARTON
COMMISSIONER MARK GRASSO
COMMISSIONER CHRISTOPHER CARVETH

**TRAFFIC AUTHORITY
Monday, April 9, 2018 – 4:30 p.m.
Orange Police Department**

Unapproved Minutes

Pledge of Allegiance

Commissioner Cuzzocreo called the Traffic Authority Meeting to order at 4:37 p.m.

Commissioners Present Were:

Commissioner Chris Carveth
Commissioner Marian Hurley

Commissioners Absent:

Commissioner Jack Barton
Commissioner Mark Grasso

Also Present:

Police Chief Robert Gagne
Assistant Police Chief Max Martins
Commission Secretary Gary Canapino

Minutes

Commissioner Hurley, seconded by Commissioner Cuzzocreo, made the motion to approve the minutes of the March 12, 2018 Traffic Authority Meeting. **The motion passed unanimously.**

Old Business

Chief Gagne presented a letter he received from the State of Connecticut regarding proposed intersection improvements on Route 34. The letter advises that the State of Connecticut is planning on temporarily closing Baldwin Road at the intersection with Route 34 during the project, and subsequently create a detour using Greenway Road for traffic to pass through the area. The letter asks for Chief Gagne to approve of the plan. Chief Gagne advised that an officer will do a site check and survey of the area, and the officer's findings will inform the department's eventual decision for approval of the State's plan.

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Michael B. Sullivan
TOWN CLERK

New Business

Commissioners reviewed a letter from Lieutenant Ray LaPlante, who had been assigned to investigate a complaint regarding the traffic controls at the intersection of Karen Drive and David Court. The complaint was asking for traffic controls to be installed.

Lt. LaPlante found that the placement of stop signs in the area could be changed, and stop lines painted to increase traffic safety. Chief Gagne advised that if the Commission approved the plan, the Orange Highway Department would install the signs and paint the striping.

Commissioner Carveth, seconded by Commissioner Hurley, made a motion to approve the plans as presented. **The motion carried unanimously.**

The Commission was presented with a letter that was courtesy-copied to Chief Gagne by the Connecticut State Department of Transportation. In the letter, the DOT was addressing the concerns of a Derby resident regarding the traffic signals at various intersections along Route 34 in Orange. The letter advised the concerned party that the DOT would review the issues raised and consult with the traffic authority in Orange for input, then report back to the complainant. No action necessary.

Correspondence

None

Commissioner Carveth, seconded by Commissioner Hurley, made the motion to adjourn the Traffic Authority meeting at 4:45 p.m. **The motion carried unanimously.**

Respectfully Submitted,

Gary Canapino, Board Secretary



ORANGE DEPARTMENT OF POLICE SERVICE
BOARD OF POLICE COMMISSIONERS

COMMISSIONER CHRISTOPHER CARVETH
COMMISSIONER JOHN BARTON
COMMISSIONER MARIAN HURLEY

BOARD OF POLICE COMMISSIONERS
Immediately following Traffic Authority Meeting
April 9, 2018
Orange Police Department

Unapproved Minutes

Commissioner Cuzzocreo called the meeting of the Board of Police Commissioners to order at 4:45 p.m.

Commissioners Present Were:

Commissioner Christopher Carveth
Commissioner Marian Hurley
Commissioner Roy Cuzzocreo

Commissioners Absent:

Commissioner Jack Barton
Commissioner Mark Grasso

Also Present:

Police Chief Robert Cagne
Assistant Police Chief Max Martins
Commission Secretary Gary Canapino

Minutes

2018, Board of Police Commissioners Meeting. **Motion passed unanimously.** Commissioner Carveth, seconded by Commissioner Hurley, made the motion to approve the minutes of the March 12,

2018, Board of Police Commissioners Special Meeting. **Motion passed unanimously.** Commissioner Carveth, seconded by Commissioner Hurley, made the motion to approve the minutes of the March 22,

Commissioner Carveth, seconded by Commissioner Hurley, made the motion to add three items to the current meeting agenda. These items were: 2018/2019 Budget handouts, correspondence regarding Lt. LaRock and Officer Bailey. **Motion passed unanimously.**

Reports

Activity of the Department

Assistant Chief Martins discussed March statistics with the Commissioners. The Board was informed that there were 37 criminal arrests and 141 traffic citations. Other activities reported on for the month of March were four burglaries and one robbery. There were six vehicles stolen. There were 31 larcenies and 89 motor vehicle accidents. There were

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3,238 calls for service that generated 500 reports written. Chief Gagne reported that the Records Division took in the following revenue: report sales \$267,000, permits \$765,000, parking tickets \$250,000, and fingerprints \$10,000, for a total of \$1,292,000.

Expenditures

Chief Gagne explained that the expenditures for the month were routine. Chief Gagne explained a few items – CPCA executive training fees - electrical upgrades for the dispatch center project - recruit expenses.

Budget Balances

Chief Gagne went over the budget – no major concerns. The 'officer overtime' account is doing very well, largely based on the new 'compensation time' program in effect. The department is also waiting on a refund of costs from a training session that was cancelled, and for reimbursement from the State of Connecticut for dispatch training.

Old Business

Communications Room- Chief Gagne reported that the project is coming along well, and very close to schedule. The HVAC and new ceiling have been installed, along with bulletproof glass for the lobby window. The furniture has been delivered and will be constructed by the contractor. The radio equipment has begun to ship as well.

Regionalization- Chief Gagne reported that a Memorandum of Agreement has been drawn up and is awaiting signatures from the executive officials of the participating towns/agencies.

2018/2019 Budget- Chief Gagne distributed handouts showing the tentative 2018/2019 budget as set by the Town of Orange. He advised the Commissioners that there is a budget meeting scheduled for April 26, 2018 at High Plains, and that any/all of the Commissioners are invited to attend and show support for the department.

Chief Gagne reported that the Town's budget reduces the allotment for vehicles to zero when the department had requested \$105,000. Chief Gagne advised that it was likely that the department would still be able to purchase these vehicles based on monies saved in the current budget year.

Chief Gagne reported that the request for funding for an additional officer was cut, and that the budget for gasoline was cut due to it being moved to the responsibility of Public Works.

New Business

Active Shooter Response- Chief Gagne presented a new 'General Order' to the Board covering the department's response to 'active shooter' situations. The newly created order codifies the training that officers have historically received, which dictates that they engage such a shooter immediately.

Chief Gagne mentioned that the regionalization program will allow officers of the member agencies to train/plan together, which should make responses to these situations more efficient and manageable.

Citizens' Academy- Chief Gagne reported that the Citizens' Academy program will begin on May 9th, to be led by Officer Bailey, although many different personnel will participate. This has historically been a popular and well-received program within the local community.

Correspondence

Chief Gagne presented the Board with a number of 'Thank you' letters received or sent during the previous month, including:

From Town Selectman Mitch Goldblatt thanking the Officers Lane, Taylor, and Yelenik for their professionalism and care in handling a motor vehicle accident that involved one of his family members.

From Gary Montano, thanking the department for allowing Lt. Ray LaPlante to provide a motorcycle escort for a recent funeral.

From the South Central Criminal Justice Agency, thanking Lt. Heather LaRock for serving as a panelist in a recent assessment center for an area agency's promotional process.

From Jesse Parks, thanking Orange PD & Officer Bailey for the presentation and building tour provided to Cub Scout Pack 923.

From Chief Gagne to State's Attorney John DeMattia, for training provided to the department's personnel.

From Chief Gagne to Officer David Neary of Bridgeport PD, for training provided to the department's personnel.

From Chief Gagne to Adam Brown of the University of New Haven, for providing training space at the Orange Campus of UNH to the department's personnel.

Personnel

Chief Gagne presented a letter to former Officer John Reshotnik, who retired from this department on March 31, 2018, thanking him for his service.

Chief Gagne presented a memo from Scott Henderson, who resigned his position as dispatcher on April 10, 2018.

Commissioner Carveth, seconded by Commissioner Hurley, made a motion to enter into executive session at 5:24 p.m. to discuss pending litigation. The Board invited Chief Gagne and Assistant Chief Martins into executive session. **The motion carried unanimously.**

Commission Secretary Gary Canapino left the executive session portion of the meeting at 5:24 p.m.

Commissioner Hurley, seconded by Commissioner Carveth, made a motion to come out of executive session at 5:40 p.m. **The motion carried unanimously.**

Commissioner Cuzzocreo, seconded by Commissioner Hurley, made the motion to adjourn the Police Commissioners meeting at 5:40 p.m. **The motion carried unanimously.**

Respectfully Submitted,

Gary Canapino, Board Secretary