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Orange Government Access Television Committee
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UNAPPROVED MINUTES April 12, 2018

Present: Chairman Sol Silverstein, Gary DelPiano (via telephone), Bob Kelly, Tina Magyar, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Chairman Silverstein convened the meeting at 7:42 pm.

Questions & Comments: None

Approve Minutes of March 8, 2018: Tina Magyar, seconded by Bob Kelly, made the **motion to approve the minutes of the March 8, 2018 meeting.** The motion carried with the following vote: AYE-Chairman Silverstein, Tina Magyar, Gary DelPiano; ABSTAIN-Bob Kelly.

Budget Review: The budget was reviewed.

Coordinator's Report: Ron Davis reported that 15 meetings and 0 events were recorded/shown in March. Assistant Coordinator Chris Kelly reported 420 live hits and 892 Video on Demand (VOD) hits for the month.

Coordinator Davis and Assistant Coordinator Kelly have been working on the action item list reporting that all the items on the list have been addressed with many items being completed while the balance is under way. Assistant Coordinator Kelly was congratulated on the excellent job of completing the clean-up and organizing of the OGAT suite.

Chairman Silverstein asked if Assistant Coordinator Kelly had contacted Frontier or AT&T regarding the trouble notices they had sent OGAT. Mr. Kelly said that he had contacted them and was told that everything was fine.

Bob Kelly, seconded by Tina Magyar, made the **motion to approve the Coordinator's Report for March, 2018.** The motion carried unanimously.

Action Items: The action item list was reviewed. Assistant Coordinator Kelly reported what measures were taken to close most of the action items on the list. Some of the key items addressed include:

- Background Music for Bulletin Board: Telvue does not have music, but has a radio station that can be used. They are sending us at no charge a dongle that will allow us to

play CDs or MP3s so we can use the music discs provided by Coordinator Davis. They are also sending us an InfoVue preview stick at no charge.

- **Audio Issue:** Several actions were taken to improve the audio quality. We re-attached the borrowed TriCaster from Woodbridge. We received a "cleanbox" from TelVue and purchased a second one. Increasing the font size of the crawl also seemed to improve the audio, but Assistant Coordinator Kelly is not convinced that that actually helped as an audio hum seems to have come back.
- **Aspect Ratio:** We reduced the output video resolution from high definition to standard definition, which fixed the aspect ratio but resulted in lower resolution video quality on our internet stream.

Cable Advisory Council (CAC) Grant: Some suggestions were made to apply for: new cameras with installation, Adobe Elements Premiere, a TriCaster, a TelVue software upgrade to enable output of both standard and high definition video simultaneously. Assistant Coordinator Kelly is to bring a list to the May meeting for review.

Equipment Inventory: Two items need to be added.

"Town Talk" Program: Coordinator Davis reported that Joan Cretella, Director of Community Services, was not in the office the day they were scheduled to meet to discuss the program for her department. He then contacted Dennis Marsh, Senior Services Coordinator, who has agreed to assist with creating the Community Services program.

At 8:23 pm, Bob Kelly, seconded by Gary DelPiano, made the ***motion to adjourn***.

Respectfully submitted,

Marlene Silverstein,
Recording Secretary