

# OGAT

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Orange Government Access Television Committee  
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## UNAPPROVED MINUTES May 3, 2018

**Present:** Chairman Sol Silverstein (via Skype), Gary DelPiano, Bob Kelly, Michael Papa, Coordinator Ron Davis, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein (via Skype)

Chairman Silverstein convened the meeting at 7:25 pm.

**Questions & Comments:** Chairman Silverstein reported that he received a request from Rocky Salperto, publisher of the Orange Town News, to add an announcement of the annual Independence Day concert and fireworks to the OGAT scroll and bulletin board. Chairman Silverstein requested it be run starting June 1.

**Approve Minutes of April 12, 2018:** Gary DelPiano, seconded by Bob Kelly, made the **motion to approve the minutes of the March 8, 2018 meeting.** The motion carried with the following vote: AYE: Chairman Silverstein, Gary DelPiano, Bob Kelly; ABSTAIN: Michael Papa.

**Budget Review:** The budget was reviewed.

**Coordinator's Report:** Ron Davis reported that 11 meetings and 0 events were recorded/shown in April. Assistant Coordinator Chris Kelly reported 396 live hits and 675 Video on Demand (VOD) hits for the month.

Coordinator Davis and Assistant Coordinator Kelly have been working on the action item list reporting that all the items on the list have been addressed with many items being completed while the balance is under way.

Coordinator Davis reported that to the best of his knowledge, the Frontier system is functioning properly; having received no notices from Frontier.

He also reported that the Town Budget Hearing, held in High Plains Community Center, was shot in High Definition (HD) with a 16 by 9 aspect ratio (16/9) and remotely cast live on cable and simultaneously streamed directly to the web. Both pictures were outstanding compared with OGAT's more recent quality issues. Mr. Kelly edited the program in HD using iMovie and inserted the program identification at the bottom of the screen. The HD cablecast appeared as a reduced size 16/9 image with good audio. This reduced size image is quite acceptable and used regularly on cable on programs and advertisements

Coordinator Davis also reported that Jennifer Young, the Altice Government Relations representative has resigned and has been replaced by Laura Jordan, Senior Director Political Relations for Altice, USA. He has spoken to Ms. Jordan about replacing the standard definition signal on the I-net with HD using internet protocol (IP) as standard definition analog equipment is becoming obsolete.

*Town Talk:* Director of Community Services Joan Cretella made an appointment to start on her department's program. Fire Marshal Tim Smith has not been available to discuss the Town Talk program for the Fire Department as he was on vacation. Chairman Silverstein recommended that Police Chief Gagne be contacted to see if OGAT could film the Citizen's Police Academy program. Chief Gagne said that may be delayed until the Fall due to a lack of volunteers and space problems.

Assistant Coordinator Kelly reported the hits for the Video on Demand going back to October 2017, noting that even October programs are still being viewed.

Gary DelPiano, seconded by Bob Kelly, made the ***motion to approve the Coordinator's Report for April 2018.*** The motion carried unanimously.

***Action Item List:*** The list was reviewed. Assistant Coordinator Kelly reported what actions were taken to close most of the action items on the list. Two new action items were added.

***Cable Advisory Council (CAC) Grant:*** Assistant Coordinator Kelly provided suggestions for items to request in the next grant application: a TelVue Simulcast software upgrade to allow output of standard and high definition broadcasts concurrently, 3 HD cameras with installation for town hall and possibly 3 more HD cameras for the Board of Education, a video switcher, a new projector for town hall, a streaming HD camera, 3 tripods, a stabilizer, Adobe Premier Elements video editing software, a Matchbox cleanbox, an SDI distribution device (to split outputs from the TelVue Hypercaster), a Magewell video capture device, a Teradek Cube streaming device, an AJA Helo streamer and Arcus streaming/VOD renewals with Discover Video or the Telvue equivalents. Coordinator Ron Davis and Assistant Coordinator Kelly will research and prioritize the items and provide quotes for the grant application for the June meeting.

***Equipment Inventory:*** The inventory spreadsheet has been updated.

***Town Talk Program:*** Discussed as part of the Coordinator's report.

At 8:38 pm, Michael Papa, seconded by Bob Kelly, made the ***motion to adjourn.***

Respectfully submitted,

Marlene Silverstein,  
Recording Secretary