



**ORANGE DEPARTMENT OF POLICE SERVICE  
BOARD OF POLICE COMMISSIONERS**

COMMISSIONER CHRISTOPHER CARVETH  
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO  
COMMISSIONER MARIAN HURLEY

**BOARD OF POLICE COMMISSIONERS  
Immediately following Traffic Authority Meeting  
May 14, 2018  
Orange Police Department**

**Unapproved Minutes**

Commissioner Hurley, seconded by Commissioner Cuzzocreo, made a motion to open the Police Commissioners meeting. **Motion passed unanimously.**

Commission Chairman Barton called the meeting of the Board of Police Commissioners to order at 4:56 p.m.

**Commissioners Present Were:**

Commissioner Jack Barton  
Commissioner Marian Hurley

Commissioner Roy Cuzzocreo  
Commissioner Christopher Carveth (5:21 pm arrival)

**Commissioners Absent:**

Commissioner Mark Grasso

**Also Present:**

Police Chief Robert Gagne  
Assistant Police Chief Max Martins  
Commission Secretary Gary Canapinno

**Minutes**

Commissioner Cuzzocreo, seconded by Commissioner Hurley, made the motion to approve the minutes of the April 9, 2018, Board of Police Commissioners Meeting. **Motion passed 2-0, with Commissioner Barton abstaining.**

Commissioner Hurley, seconded by Commissioner Cuzzocreo, made the motion to approve the minutes of the April 16, 2018, Board of Police Commissioners Special Meeting. **Motion passed 2-0, with Commissioner Barton abstaining.**

**Reports**

Activity of the Department- Assistant Chief Martins discussed April statistics with the Commissioners. The Board was informed that there were 35 criminal arrests and 276 traffic citations. Other activities reported on for the month of April were five burglaries and no robberies. There were two vehicles stolen. There were 47 larcenies and 98 motor vehicle accidents. There were

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3,368 calls for service that generated 457 reports written. Chief Gagne reported that the Records Division took in the following revenue: report sales \$81.00, permits \$825.00, parking tickets \$100.00, and fingerprints \$25.00, for a total of \$1,031.00.

### **Expenditures**

Chief Gagne explained that the expenditures for the month were routine. Chief Gagne explained a few items –Taser battery packs- prisoner area plumbing- new vehicle.

### **Budget Balances**

Chief Gagne went over the budget – no major concerns. The budget is doing better at this point in the fiscal year than any year in recent memory. Some unexpected costs (new vehicle lighting/cages) are covered due to monies available within current year budget.

### **Old Business**

Communications Room- Chief Gagne reported that the project become delayed because some of the new equipment was not delivered on time. Utility Communications has taken measures to adhere as closely as possible to the original schedule, but the project may extend to the end of May or early-to-mid-June.

2018/2019 Budget- Chief Gagne reported that the budget meeting for town departments went well, and that there were no major concerns/questions over the police budget. Chief Gagne further mentioned that the town-wide annual meeting is scheduled for 5/15/2018, with the town-wide budget vote scheduled for 5/23/2018.

### **New Business**

Regional Training- Chief Gagne reported that signed agreements for the regionalization plan are just awaiting signatures from the Orange and Woodbridge town executives.

Chief Gagne mentioned that the regionalization group has already begun active shooter training, and hopes to conduct training sessions within each member town by 7/1/2018.

Amity School Security Meeting- Chief Gagne reported that he participated in an executive session meeting/discussion with representatives of the Amity towns' law enforcement agencies, along with an FBI representative. No details are provided due to the nature of the discussions.

Motorcycle Training- Chief Gagne reported that Officers Petrucelli and Colon will attend motorcycle training hosted by Fairfield PD.

### **Correspondence**

Chief Gagne presented the Board with a number of 'Thank you' letters received or sent during the previous month, including:

From the McCarthy family thanking Officer Bailey for participating in the Mary L Tracy student fair by giving students a ride to school in a police cruiser.

From Eileen Young, thanking the officers Bartley & Landisio for their handling of a larceny incident in which she was the victim.

From the South Central Criminal Justice Agency, thanking Lt. Andrew Steinbrick for serving as a panelist in a recent oral board examination for an area agency's promotional process.

From Chief Gagne to Mike Jessey of Colony Hardware, for donating a power tool for Orange PD use.

### **Personnel**

Chief Gagne advised the Board that the MADD Awards Ceremony is scheduled for 5/23/2018, and that Officers Colon & Crawford would be honored during that event.

Commissioner Carveth, seconded by Commissioner Hurley, made a motion to enter into executive session at 5:25 p.m. to discuss pending litigation. The Board invited Chief Gagne and Assistant Chief Martins into executive session. **The motion carried unanimously.**

Commission Secretary Gary Canapinno left the executive session portion of the meeting at 5:25 p.m.

Commissioner Carveth, seconded by Commissioner Hurley, made a motion to come out of executive session at 6:05p.m. **The motion carried unanimously.**

Commissioner Carveth, seconded by Commissioner Hurley, made the motion to adjourn the Police Commissioners meeting at 6:05 p.m. **The motion carried unanimously.**

Respectfully Submitted,

Gary Canapinno, Board Secretary



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**ORANGE DEPARTMENT OF POLICE SERVICE  
BOARD OF POLICE COMMISSIONERS/TRAFFIC AUTHORITY**

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COMMISSIONER MARIAN HURLEY  
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO  
COMMISSIONER CHRISTOPHER CARVETH

**TRAFFIC AUTHORITY  
Monday, May 14, 2018 – 4:30 p.m.  
Orange Police Department**

**Unapproved Minutes**

Pledge of Allegiance

Commission Chairman Barton called the Traffic Authority Meeting to order at 4:34 p.m.

**Commissioners Present Were:**

Commissioner Jack Barton  
Commissioner Roy Cuzzocreo  
Commissioner Marian Hurley

**Commissioners Absent:**

Commissioner Chris Carveth  
Commissioner Mark Grasso

**Also Present:**

Police Chief Robert Gagne  
Assistant Police Chief Max Martins  
Commission Secretary Gary Canapinno  
Luke Mauro, P.E., Langan Engineering

**Minutes**

Commissioner Hurley, seconded by Commissioner Cuzzocreo, made the motion to approve the minutes of the April 9, 2018 Traffic Authority Meeting. **The motion passed 2-0, with Commissioner Barton abstaining.**

**Old Business**

Route 34 State Project/Detour Plan- Chief Gagne reported that he signed off on the State of Connecticut DOT detour plan for the Route 34/Baldwin Road intersection improvement project scheduled to take place in 2019.

Karen Drive/David Court Signage Project- Chief Gagne reported that this project has been completed.

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VA Edison Road Project- Luke Mauro from Langan Engineering appeared before the Board to provide an update on the Edison Road VA project. Mr. Mauro previously appeared before the Board on February 12, 2018 for the initial presentation on this particular project.

Mr. Mauro advised the Board that his company had been asked by the State of CT DOT to conduct a new analysis of the traffic impact in the area of the project. The DOT wanted the new analysis to include the potential of developed parcels in the surrounding area of the proposed VA building.

Mr. Mauro reported that after reworking the analysis to include these factors, Langan Engineering found no differences to report from their initial proposal, and that no new traffic mediation measures would be necessary beyond what was already mentioned in that first proposal.

Commissioner Cuzzocreo, seconded by Commissioner Hurley, made a motion to accept the proposal as presented, which appears to have no substantial impact on the State of Connecticut Highway System. **Motion passed unanimously.**

### **New Business**

None

### **Correspondence**

Chief Gagne presented a letter from resident Tom Goldenberg, who lives on Dogwood Road and feels that drivers speed on that roadway. Chief Gagne suggested more speed enforcement in the area. Assistant Chief Martins suggested referencing previous traffic studies covering that area for more information.

Commissioner Cuzzocreo, seconded by Commissioner Hurley, made the motion to adjourn the Traffic Authority meeting at 4:56 p.m. **The motion carried unanimously.**

Respectfully Submitted,

Gary Canapinno, Board Secretary