



ORANGE, CONN  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORDS

2018 JUL -1 PM 2:28

Patricia S. O'Sullivan  
TOWN CLERK

## **Orange Parks and Recreation Commission Meeting**

Town Hall Meeting Room– 7:30 p.m.

Wednesday, June 27, 2018

*(Unapproved)*

### **ATTENDANCE**

**Commissioners Present:** Chairman Joseph Lembo, Linda Kantor, Stephen Bospuda, and James Ronai

**Commissioners Absent:** James O'Connor, Dave Corris, and Chuck Stackpole

**Staff:** Dan Lynch, Director of Parks and Recreation; Deborah Satonick, Recording Secretary

### **1. CALL TO ORDER**

- Chairman Lembo called the meeting to order at 7:30 p.m. and asked the Parks and Recreation Commission members to introduce themselves.

### **2. PUBLIC DIALOGUE**

- There was no public dialogue at this time.

### **3. APPROVAL OF MINUTES – MAY 23, 2018**

- The Commission members reviewed the minutes and made corrections as necessary.

*Mr. Bospuda made a motion to approve the revised May twenty-third, 2018 Orange Parks and Recreation Commission meeting minutes. Ms. Kantor seconded the motion and all were in favor, with Mr. Bospuda and Mr. Ronai abstaining. The motion PASSED.*

### **4. OLD BUSINESS**

#### **A. Questions from Previous Meeting**

- Mr. Lynch advised that it was a very informative meeting last month as First Selectman Zeoli gave an update on the ball fields and the future use of Town funds.

---

## 5. NEW BUSINESS

### A. Grounds and Facilities

- Mr. Bospuda had nothing additional to report at this time. Mr. Lynch mentioned that there was a meeting at 6:30 p.m., just prior to their regularly scheduled meeting, to discuss the ball fields. Mr. Capecelatro was in attendance. Mr. Capecelatro advised the hiring of a part time intern, perhaps two hours per day, to oversee the ball fields and report work that needs to be done. Mr. Ronai agreed that an intern is ideal, as Mr. Small is very busy. A dedicated individual could be trained and report back on all of the field maintenance.

### B. Personnel

- There was nothing additional to report at this time.

### B. Budget

- The Commission members reviewed the budget as it is the end of the fiscal year. Mr. Ronai inquired about line items that have an overage of money yet to be expended. Mr. Lynch advised that there were still outstanding bills that had to be paid. Mr. Lynch also noted that Mr. Cifarelli was to check the overtime line item as it is over expended and a mistake is likely to have occurred. There were no further questions at this time.

### C. Director's Report

- Mr. Lynch reported that twenty-six companies showed up for the mandatory walk through of the High Plains Community Center South Wing and the pool lockers rooms. The pool and the South Wing will be shut down during this period for four to six months and other accommodations will be offered during this time. All bids for this work must be in by Tuesday, July tenth. The work on both projects is scheduled to begin after Summer Camp is over on Monday, August thirteenth.
- Mr. Lynch discussed summer programs, noting that Day Camp and Traveling Teens are doing very well. There are openings available in Day Camp and weeks 6 & 8 of Traveling Teens have some available openings.
- The Fourth of July concert/fireworks will be held on Sunday, July first. The concert will start at 6:30 p.m. and the fireworks display will begin at 9:30 p.m. The rain date is Monday. The Summer Concert Series and Farmers Market are also starting up for the summer months on Thursday, June twenty-eighth.

- 
- ~~A copy of the request to use the HPCC grounds and building for the twenty-second Annual Chilly Run on New Year's Day was included in the Commissioners' packets. This is an automatic event approval held each year as a fundraiser for the Amity Teen Center.~~
  - Mr. Ronai thanked all of the staff, including Lynn Plaskowitz, Stephanie Middleton, Chris Small and the field crew, for all of their help in making the Olympics a successful event.
  - A copy Of the Aquatic Report and Programs Report was included in the Commissioners' packets.

## 6. CHAIRMAN'S REPORT

- Ms. Kantor asked how the events at HPCC are being advertised. Mr. Lynch advised that there is considerable signage at High Plains. OGAT is a second option for future advertising.

## 7. ADJOURNMENT

*Mr. Ronai moved to adjourn the meeting at 8:05 p.m., seconded by Mr. Bspuda. All were in favor and the motion PASSED.*

Respectfully Submitted,

---

Deborah Satonick,  
Recording Secretary