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**ORANGE DEPARTMENT OF POLICE SERVICE  
BOARD OF POLICE COMMISSIONERS**

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COMMISSIONER CHRISTOPHER CARVETH  
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO  
COMMISSIONER MARIAN HURLEY

**BOARD OF POLICE COMMISSIONERS  
Immediately following Traffic Authority Meeting  
Monday, July 9, 2018  
Orange Police Department**

**Unapproved Minutes**

Commission Chairman Barton called the meeting of the Board of Police Commissioners to order at 4:42 p.m.

**Commissioners Present Were:**

Commissioner Jack Barton  
Commissioner Marian Hurley

Commissioner Roy Cuzzocreo  
Commissioner Christopher Carveth (4:45 pm arrival)

**Commissioners Absent:**

Commissioner Mark Grasso

**Also Present:**

Police Chief Robert Gagne  
Assistant Police Chief Max Martins  
Commission Secretary Gary Canapinno  
Commission Secretary Kathy Gulia

**Minutes**

Commissioner Cuzzocreo, seconded by Commissioner Barton, made the motion to approve the minutes of the June 11, 2018, Board of Police Commissioners Meeting. **Motion passed 2-0, with Commissioner Hurley abstaining and Commissioner Carveth not yet arrived.** Commissioner Hurley, seconded by Commissioner Cuzzocreo, made the motion to approve the minutes of the June 27, 2018, Board of Police Commissioners Special Meeting. **Motion passed 3-0, with Commissioner Carveth not yet arrived.**

**Reports**

Activity of the Department- Assistant Chief Martins discussed June statistics with the Commissioners. The Board was informed that there were 33 criminal arrests and 173 traffic citations. Other activities reported on for the month of June were 2 burglaries; no robberies. There were 2 vehicles stolen. There were 32 larcenies and 95 motor vehicle accidents. There were 3,148 calls for service that generated 500 reports written.

Chief Gagne reported that the Records Division took in the following revenue: report sales \$117, permits \$310, and fingerprints \$10, for a total of \$437.

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### Expenditures

Chief Gagne explained that the expenditures for the month were routine. Chief Gagne explained a few items –Crowley Ford/vehicle purchase-Harley Davidson/repairs- ID card machine.

### Budget Balances

Chief Gagne went over the budget – no major concerns. The budget ended the year ‘in the black’.

### Old Business

Communications Room- Chief Gagne reported that the project continues to be delayed. The Turkey Hill School receiver still requires work.

Chief Gagne requested an item be added to the agenda under ‘Old Business’ regarding the Cell Block Project. A motion to add the Cell Block Project to the agenda was made by Commissioner Carveth and seconded by Commissioner Cuzzocreo. **The motion passed unanimously.**

Cell Block Project- Chief Gagne advised the Board that the Town Finance Board agreed to fund the Cell Block Project at \$275,000. The Berlin Police Department is potentially interested in ‘partnering’ with Orange PD and using the same contractor to handle projects at both departments’ buildings.

### New Business

General Orders- Chief Gagne presented a new general order, Medication Drop Box Program. This order establishes procedures for a prescription drop box to be made available for public use.

### Correspondence

Chief Gagne presented the Board with a pair of ‘Thank you’ letters received during the previous month, including:

From the Stankye family, thanking Officer Bernegger for assisting them during a traffic accident that happened out of town.

From Linda Towbin, thanking Chief Gagne for his contribution to her husband’s funeral service.

### Personnel

Resignation - Dispatcher Heather Ladutko- Dispatcher Ladutko submitted her resignation. She is moving out of state in July. Commissioner Hurley, seconded by Commissioner Carveth, made a motion to accept the resignation with regret. **Motion passed unanimously.**

Commissioner Cuzzocreo, seconded by Commissioner Hurley, made a motion to enter into executive session at 5:11 p.m. to discuss personnel matters and pending litigation. The Board invited Chief Gagne and Assistant Chief Martins into executive session. **The motion carried unanimously.**

Chief Gagne and Assistant Chief Martins left the executive session portion of the meeting at 5:37 pm. The Board came out of executive session at 5:54 pm.

Commissioner Hurley, seconded by Commissioner Cuzzocreo, made a motion to adjourn the meeting at 5:55 pm. **Motion passed unanimously.**

Respectfully Submitted,

Gary Canapinno, Board Secretary



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**ORANGE DEPARTMENT OF POLICE SERVICE  
BOARD OF POLICE COMMISSIONERS/TRAFFIC AUTHORITY**

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COMMISSIONER MARIAN HURLEY  
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO  
COMMISSIONER CHRISTOPHER CARVETH

**TRAFFIC AUTHORITY  
Monday, July 9, 2018 – 4:30 p.m.  
Orange Police Department**

**Unapproved Minutes**

Pledge of Allegiance

Commission Chairman Barton called the Traffic Authority Meeting to order at 4:33 p.m.

**Commissioners Present Were:**

Commissioner Jack Barton  
Commissioner Roy Cuzzocreo  
Commissioner Marian Hurley

**Commissioners Absent:**

Commissioner Chris Carveth  
Commissioner Mark Grasso

**Also Present:**

Police Chief Robert Gagne                      Commission Secretary Gary Canapinno  
Assistant Police Chief Max Martins        Commission Secretary Kathy Gulia

**Minutes**

Commissioner Cuzzocreo, seconded by Commissioner Barton, made the motion to approve the minutes of the June 11, 2018 Traffic Authority Meeting. **The motion passed 2-0, Hurley abstained.**

**Old Business**

Edison Road VA project- Langan Engineering- Chief Gagne advised the Board that the State of Connecticut Department of Transportation ruled that the project does not affect state highway traffic operations and may proceed as planned.

**New Business**

Derby-Milford Road Bridge Project- Chief Gagne advised the Board that construction is slated to begin on the Derby-Milford Road bridge on July 17, 2018. A detour plan has been developed to guide traffic away from the

*Mark S. O'Sullivan*  
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construction area. A map of these detours was distributed to the Board. The project is scheduled to have the bridge traversable by vehicular traffic by November 30, 2018.

### **Correspondence**

Kathy Walker- Peck Lane/Route One traffic light schedule- Ms. Walker requested that a change be made to the traffic light schedule at this intersection. Chief Gagne forwarded her request to the State of Connecticut DOT, which has control of Route One traffic lights and patterns due to its status as a state road.

Brian Moulder- Dogwood/Russell Avenue intersection- Mr. Moulder advised that traffic is disregarding the stop signs at this intersection, creating a dangerous situation. Chief Gagne advised that a traffic enforcement plan has been implemented for that area to deter motorists from ignoring signage.

Respectfully Submitted,

Gary Canapinno, Board Secretary