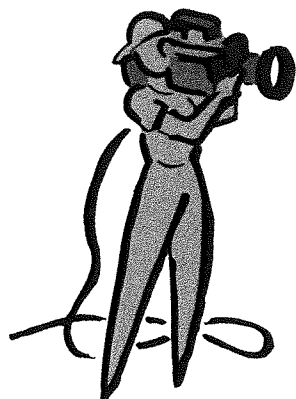


# OGAT

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Orange Government Access Television Committee  
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Orange, CT 06477-2499  
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## UNAPPROVED MINUTES July 11, 2019

**Present:** Chairman Sol Silverstein, Gary DelPiano (via telephone), Tina Magyar, Michael Muttitt, Coordinator Ron Davis, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Chairman Silverstein convened the meeting at 7:40 pm.

**Approve Minutes:** Michael Muttitt, seconded by Tina Magyar, made the ***motion to approve the minutes of the April 4, 2019 meeting.*** The motion was approved by the following vote: AYE: Chairman Silverstein, Tina Magyar, Michael Muttitt; ABSTAIN: Gary DelPiano.

**Budget Review:** The budget report was reviewed.

**Coordinator's Report:** The April, May and June coordinator's reports were reviewed.

**April Coordinator Report:** Coordinator Davis reported that he had recorded scenes from the first session of the Orange Police Citizens Academy to be used as part of a Town Talk program with Police Chief Robert Gagne. Mr. Davis and Assistant Coordinator Kelly live broadcast and recorded the annual Budget Hearing on April 24. Mr. Kelly recorded the program redundantly to 4 destinations and remotely controlled the programming being cablecast/webcast from town hall. There were 74 Live Hits and 55 Video on Demands hits for the month of May.

**May Coordinator Report:** Coordinator Davis reported that he had recorded scenes from 4 more Orange Police Citizens Academy sessions. OGAT was down for approximately 16-18 days during the month of May. The problem was that the router was assigning IP addresses that were reserved for static addresses. Assistant Coordinator Kelly reported that he resolved the problem by reserving an IP address for the server. The old DVD player will be set-up as a back-up if OGAT ever goes down again. There were 42 Live Hits and 59 Video on Demand hits for May.

**June Coordinator Report:** Coordinator Davis reported that he recorded sessions 7 and 8 of the Orange Police Citizen's Academy along with a police car ride-along. He will now put these recordings together and produce a 30-45-minute production depicting the activities at the Orange Citizen's Police Academy. Coordinator Davis also reported that the problems that occurred in May and early June have been corrected and the studio is functioning well. Coordinator Davis and Assistant Coordinator Kelly replaced the video-to-optical fiber box and power supply at Town Hall with unused units which were removed from Mary L. Tracy School. The replacement resulted in an immediate improvement in the OGAT cable picture quality. Coordinator Davis is testing the use of an analog process amplifier at his place of business. He and Assistant Coordinator Kelly will be testing it shortly on the out-going cable picture at the OGAT studio. Coordinator Davis and Assistant Coordinator Kelly have reviewed and trained on the methods used for changing and updating programming on the server as well as reviewed the cable and web scroll system. There were 80 Live Hits and 50 Video on Demand hits in June.

Michael Muttitt, seconded by Tina Magyar, made the ***motion to approve the April, May, and June coordinator reports.*** The motion carried unanimously.

***Action Item List:*** The Action Item list was reviewed.

***Cable Advisory Council (CAC) Grant:*** Michael Muttitt and Assistant Coordinator Kelly created a spreadsheet of proposed items to request in the current CAC grant application, which is due July 15<sup>th</sup>. The spreadsheet was reviewed and prioritized. Michael Muttitt, seconded by Tina Magyar, made the ***motion to approve the prioritized list to be requested on the current grant application.*** The motion carried unanimously.

***Equipment Inventory:*** No changes to the inventory have occurred.

Michael Muttitt, seconded by Tina Magyar made the motion to adjourn at 9:18 pm.

Respectfully submitted,

Marlene Silverstein,  
Recording Secretary