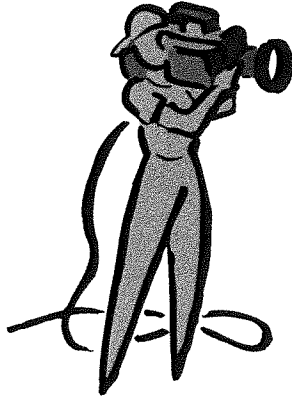


# OGAT

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Orange Government Access Television Committee  
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*Michael Muttitt*  
*Sol Silverstein*  
TOWN CLERK

## UNAPPROVED MINUTES August 8, 2019

**Present:** Chairman Sol Silverstein, Gary DelPiano, Robert Kelly, Michael Muttitt, Coordinator Ron Davis, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Chairman Silverstein convened the meeting at 7:38 pm.

**Questions & Comments:** Chairman Silverstein reported that while he was at town hall on July 15 he checked the OGAT mail slot where he found 3 months of unpaid AT&T bills and a notice that the wireless account that we use for remote broadcasting had been suspended and would be canceled with termination fees if the outstanding balance was not paid. He went to the finance department and worked with accounts payable clerk Karin Lewis to get the bills paid and the account reinstated. He also asked Mary Shaw in the First Selectman's office to forward all future OGAT AT&T bills to the Finance Department for payment. In addition, he asked both Ron Davis and Chris Kelly to check the mail slot at least once a week.

**Approve Minutes:** Michael Muttitt, seconded by Gary DelPiano, made the ***motion to approve the minutes of the July 11, 2019 meeting.*** The motion was approved by the following vote: AYE: Chairman Silverstein, Gary DelPiano, Michael Muttitt; ABSTAIN: Robert Kelly.

**Budget Review:** The budget report was reviewed.

**Coordinator's Report:** There were 34 live hits in July, but no Video On Demand (VOD) hits reported. Discover Video did not report any VOD hits for July or prior month programming. Assistant Coordinator Kelly contacted Discover Video to find out why this happened, but to date has not received a satisfactory resolution to the problem.

Coordinator Davis reported that he has begun work on the Orange Citizen's Police Academy video.

The OGAT multi-DVD player has been installed into the system, ready for emergency use when necessary.

Coordinator Davis and Assistant Coordinator Kelly reviewed and trained on producing each other's monthly report.

Robert Kelly, seconded by Gary DelPiano, made the ***motion to approve the coordinator's report.*** The motion carried unanimously.

***Action Item List:*** The Action Item list was reviewed and updated.

***Cable Advisory Council (CAC) Grant:*** Chairman Silverstein reported that the application for the 2018-2019 CAC grant year had been submitted, and he distributed a copy of the application to the committee.

***Equipment Inventory:*** No changes to the inventory have occurred.

***Town Talk:*** Coordinator Davis reported that First Selectman Zeoli sent a letter to all department heads encouraging them to consider a "Town Talk" program. Library Director, Kathy Giotas, contacted Coordinator Davis with a request to be included in the Town Talk program. Coordinator Davis is to contact her to secure a date for recording a program.

Michael Muttitt, seconded by Gary DelPiano made the motion to adjourn at 8:02 pm.

Respectfully submitted,

Marlene Silverstein,  
Recording Secretary