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**ORANGE DEPARTMENT OF POLICE SERVICE  
BOARD OF POLICE COMMISSIONERS**

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COMMISSIONER CHRISTOPHER CARVETH  
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO  
COMMISSIONER MARIAN HURLEY

**BOARD OF POLICE COMMISSIONERS  
Immediately following Traffic Authority Meeting  
Monday, September 17, 2018  
Orange Police Department**

**Unapproved Minutes**

Commission Chairman Barton called the meeting of the Board of Police Commissioners to order at 4:52 p.m.

**Commissioners Present Were:**

Commissioner Jack Barton  
Commissioner Christopher Carveth

Commissioner Roy Cuzzocreo  
Commissioner Marian Hurley

**Commissioners Absent:**

Commissioner Mark Grasso

**Also Present:**

Police Chief Robert Gagne  
Assistant Police Chief Max Martins  
Commission Secretary Gary Canapinno  
Commission Secretary Kathy Gulia  
Detective Ryan DePolo, UPSEU Union President  
Police Officer Recruit J. Withington  
Police Officer Recruit A. Coutu  
Police Officer Recruit J. Guandalini

**Minutes**

Commissioner Hurley, seconded by Commissioner Cuzzocreo, made the motion to approve the minutes of the July 9, 2018, Board of Police Commissioners Meeting. **Motion passed 3-0, Commissioner Carveth abstained.**

Commissioner Carveth, seconded by Commissioner Cuzzocreo, made the motion to approve the minutes of the August 13, 2018, Board of Police Commissioners Meeting. **Motion passed 3-0, Commissioner Hurley abstained.**

At 4:55 pm Det. DePolo joined the meeting.

*335*  
2018 SEP 19 PM 3:27  
TOMAS ALERX  
Marian B. Cuzzocreo  
TOMAS ALERX

## **Reports**

Activity of the Department- Assistant Chief Martins discussed August statistics with the Commissioners. The Board was informed that there were 30 criminal arrests and 165 traffic citations. There was 1 residential burglary reported, 1 motor vehicle was stolen, 32 larcenies and 94 motor vehicle accidents. There were 3,392 calls for service that generated 529 written reports.

Chief Gagne reported that the Records Division took in the following revenue: report sales \$205.62, record checks \$610, and fingerprints \$15, for a total of \$830.62.

## **Expenditures**

Chief Gagne explained that the expenditures for the month were routine for the beginning of the fiscal year. Chief Gagne explained a few items –Utility Communications – officer training – purchase of medical tourniquets.

## **Budget Balances**

Chief Gagne went over the budget – no major concerns as the fiscal year has just begun. Chief Gagne explained Administration overtime.

## **Old Business**

Communications Room- Chief Gagne reported that we are fully encrypted for officer safety and that we are working to resolve minor issues.

Service Pistols- Chief Gagne reported that the new shipment of Sig Sauer P320 pistols was due mid August. He has spoken with Sig Sauer and they owe us an answer. Officers will qualify on the new firearms prior to their issuance. Current firearms will be turned in after the switchover.

Tip-A-Cop – Chief Gagne reported that it went very well, more information to come in the Correspondence portion of the agenda.

## **New Business**

General Orders 30-11 and 5-44: New General orders were distributed. Chief Gagne explained that we have been practicing both of these and have now executed General Orders to reflect what is being done.

## **Correspondence**

Chief Gagne presented the Board with a group of ‘Thank you’ letters received and sent during August, including:

Doris Knight – unable to attend Tip-A-Cop, but appreciates our efforts and wanted to contribute.

Joe Hannon, a resident who utilized our safe meeting Spot to sell tires and is thankful that we offer such a location.

Evan Jones, a resident whose father passed away, thanking Officer Cafaro and Kirby for their assistance that night and for following up with a card from Officer Cafaro and visit from Officer Kirby.

Anastasia LeBeau – thanking Officer Amarone for his presence at Peck Place School on the first day of school.

Anastasia LeBeau – thanking the OPD for their efforts and dedication to protect, especially happy to meet Officers Lane, Amarone and Menga at the Fireman’s Carnival.

Lauren Young, Coordinator Special Events for Special Olympics CT – thanking the OPD for raising over \$1600 at the Tip-A-Cop Event, especially the event coordinators, Lt. LaRock and Off. Bailey.

Lt. Garon Delmonte Milford PD – thanking Off. Brown and K9 Loki for attending the Oyster Festival.

Chief John Daly Southington PD – Chief Gagne thanked him and his department for the use of CritiCall Software.

## **Personnel**

Chief Gagne presented a thank you and congratulations letter written to Dispatcher Mirmina for 30 years of service to the OPD.

Chief Gagne presented thank you letters written to various members of the department, including:

Lt. Chiarelli, Off. Brown, Disp. Winchell for assisting Ginny Reinhard during a recent power outage, Ginny stated that their service was above and beyond her expectations.

Assistant Chief Martins, Lt. LaRock, Off. Bailey, Off. Kirby, Off. Lu and Off. Yelenik for their participation in Tip-A-Cop.

Commissioner Cuzzocreo, seconded by Commissioner Carveth, made a motion to enter into Executive Session at 5:17 p.m. to discuss a disciplinary matter. The Board invited Chief Gagne and Assistant Chief Martins, Detective DePolo, Gary Canapinno and Kathy Gulia into Executive Session. **The motion passed unanimously.**

Commissioner Hurley, seconded by Commissioner Cuzzocreo made a motion to bring The Board out of Executive Session at 5:28 pm and go back into Regular Session. **The motion passed unanimously.**

Commissioner Carveth made a motion, seconded by Commissioner Cuzzocreo, that the Commission does not find Officer Cafaro's actions to be a material violation of the Last Chance Agreement and therefore the Commission accepts Chief Gagne's recommendation with no adverse consequences to anything contained within that agreement. **The motion passed unanimously.**

At 5:30 p.m., Commissioner Barton, seconded by Commissioner Cuzzocreo, made a motion to re-enter Executive Session. Chief Gagne and Assistant Chief Martins were invited to stay. **The motion passed unanimously.**

During Executive session three Officer Recruits were presented to the Board, individually.

James Withington 5:35pm – 5:45pm

Andre Coutu 5:50pm – 6:03pm

Joseph Guandalini 6:10pm – 6:18pm

Commissioner Hurley, seconded by Commissioner Cuzzocreo made a motion to come out of Executive session and into Regular session at 6:29 pm. **The motion passed unanimously.**

Commissioner Carveth, seconded by Commissioner Cuzzocreo made at motion at 6:29 pm to extend 'Conditional Employment Offers' to the three candidates, J. Withington, A. Coutu and J. Guandalini, pending successful completion of background investigations. For the purpose of entry into the Police Academy they will be ranked:

1. Withington

2. Coutu

3. Guandalini

**The motion passed unanimously.**

Commissioner Carveth, seconded by Commissioner Cuzzocreo, made a motion to adjourn the meeting at 6:30 pm. **The motion passed unanimously.**

Respectfully Submitted,  
Kathy Gulia, Board Secretary



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**ORANGE DEPARTMENT OF POLICE SERVICE  
BOARD OF POLICE COMMISSIONERS/TRAFFIC AUTHORITY**

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COMMISSIONER MARIAN HURLEY  
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO  
COMMISSIONER CHRISTOPHER CARVETH

**TRAFFIC AUTHORITY  
Monday, September 17, 2018 – 4:30 p.m.  
Orange Police Department**

**Unapproved Minutes**

Pledge of Allegiance

Commission Chairman Barton called the Traffic Authority Meeting to order at 4:38 p.m.

**Commissioners Present Were:**

Commissioner Jack Barton  
Commissioner Chris Carveth  
Commissioner Roy Cuzzocreo  
Commissioner Marian Hurley

**Commissioners Absent:**

Commissioner Mark Grasso

**Also Present:**

Police Chief Robert Gagne  
Assistant Police Chief Max Martins  
Mike Sullivan, P.E., BL Companies

Commission Secretary Gary Canapinno  
Commission Secretary Kathy Gulia

*38*  
2018 SEP 19 PM 3:26  
TOWN CLERK  
MICHAEL B. O'NEILL

**Minutes**

Commissioner Cuzzocreo, seconded by Commissioner Hurley, made the motion to approve the minutes of the July 9, 2018 Traffic Authority Meeting. **The motion passed 3-0, Commissioner Carveth abstained.**

Commissioner Carveth, seconded by Commissioner Cuzzocreo, made the motion to approve the minutes of the August 13, 2018 Traffic Authority Meeting. **The motion passed 3-0, Commissioner Hurley abstained.**

**Old Business**

None

**New Business**

Meetinghouse Lane Stop Sign: A citizen sent a request to investigate stop sign placement, concerned that it was too far back from the intersection of Grassy Hill Road. Lt. LaPlante investigated and concurs the stop sign and painted stop line should be moved 30 feet closer to the Grassy Hill Road intersection. Chief Gagne will also speak to Highway Department regarding trimming. Commissioner Carveth, seconded by Commissioner Cuzzocreo, made a motion to move the stop sign as suggested. **The motion passed unanimously.**

Big Y Store Project, Derby: Fred Greenberg of BL Companies sent a letter requesting Chief Gagne send a letter of concurrence that there will not be a significant impact to the State highway system as a result of the construction of the new Big Y grocery store. Chief Gagne spoke with Chief Narowski of Derby PD and both agreed- no significant impact. No vote required.

150 Boston Post Road: Mike Sullivan of BL Companies presented a plan on behalf of HB Nitkin for a proposed change of use to the above address. Mike is asking for a favorable recommendation from the Traffic Authority. The new business will be an automotive repair/transmission shop with one service bay to start. The Repairers License has been approved and they will present to Orange Planning and Zoning this week. Proposed changes include restriping the parking lot for five clearly defined ADA parking spots and repair to a curb. The traffic impact is expected to be minimal. Commissioner Carveth, seconded by Commissioner Cuzzocreo, made a motion to provide a favorable recommendation to the plan as presented. **The motion passed unanimously.**

**Correspondence**

None

Commissioner Cuzzocreo, seconded by Commissioner Hurley, made a motion to adjourn the meeting at 4:52 p.m. **The motion passed unanimously.**

Respectfully Submitted,

Kathy Gulia, Board Secretary