



Board of Selectmen Meeting – October 10, 2018

# Town of Orange, Connecticut

TOWN HALL  
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**REGULAR MEETING  
OF THE BOARD OF SELECTMEN  
WEDNESDAY, OCTOBER 10, 2018 AT 7:30 P.M.  
LOWER LEVEL MEETING ROOM AT TOWN HALL**

**UNAPPROVED MINUTES**

ORANGE, CONN.  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORDS  
2018 OCT 18 PM 3:34  
Michael B. O'Brien  
TOWN CLERK

**Present:**

First Selectman James Zeoli  
Selectman Mitchell Goldblatt  
Selectman Paul Davis  
Selectman Judy Williams  
Selectman Ralph Okenquist  
Steve Hechtman, Orange Times  
Paul Mongillo, IT Director  
3 Members of Boy Scout Pack 923

Selectman John Carangelo  
Mary Shaw, Secretary  
Vincent Marino, Town Counsel  
Kristina Petrazzuoli, Resident  
Dan Rosewater, Resident  
John Cifarelli, Finance Director  
Bob Brinton, Town Engineer

The meeting was called to order at 7:33 P.M. by First Selectman Zeoli. The fire exits were noted and the Pledge of Allegiance recited followed by the roll call.

**PUBLIC PARTICIPATION**

(2 minutes per person)

Selectman Goldblatt reminded residents that Shredding Day is this Saturday, October 13, 2018 at HPCC from 9:00 A.M. – 12:00 P.M. This event is sponsored by the Rotary Club and donations will be accepted towards their scholarship fund during the event on Saturday. The Lions Club will also pick up mattresses for a \$10 fee and the Orange Community Women will be holding a Household Item Fundraising Sale as well.

## ANNOUNCEMENTS

First Selectman Zeoli made the following announcements:

- **In Memoriam:** Glenn Pearson
- **Saturday, October 27, 2018:** Funtober at the Fairgrounds. This event will take place at the Fairgrounds from 1:00 P.M. – 4:00 P.M. and is for Orange residents only. Rain date is October 28, 2018. Trunk or Treat, Hayrides, Magic by Amazing Andy, Thriller Dance Workshop, Costume Parade and contest along with other holiday activities are being planned.
- **Sunday, November 4, 2018:** Daylight Savings Ends.
- **Tuesday, November 6, 2018:** Election Day. Voting hours are 6:00 A.M. – 8 P.M. Town offices remain open but schools are closed. Voting Locations are District 114: MLT and Districts 117 & 119: HPCC.
- **Sunday, November 11, 2018:** Veterans Day. The Town of Orange will hold the Veterans Day Ceremony at HPCC at 11:00 A.M. The Town will observe Veterans Day on Monday, November 12, 2018. Town offices will be closed but the Transfer Station will remain open.
- **Securing Mailboxes for the Winter Season:** First Selectman Zeoli explained the town policy regarding mailboxes that are damaged while snow is being removed after a winter weather event. He also gave the simple steps on “how to protect your mailbox” during the winter months.

## MINUTES

- ***On a motion*** made by Selectman Davis, seconded by Selectman Okenquist and unanimously carried, ***the minutes of the Regular Meeting of the Board of Selectmen on September 5, 2018 were approved.***

First Selectman Zeoli requested approval to add the following item to the agenda:

- **To consider and act on the request to authorize the First Selectman on behalf of the Board of Selectmen to execute the State Homeland Security Grant Program.**

***On a motion*** made by Selectman Williams, seconded by Selectman Davis and unanimously carried, ***the Board approved to add the requested item to the agenda as item #10.***

**NEW BUSINESS**

1. **Request from the Lion’s Club to Waive the Customary Rental and Custodial Fees for their Annual Thanksgiving Dinner Scheduled for Sunday, November 25, 2018 at HPCC** – *On a motion* made by Selectman Goldblatt, seconded by Selectman Williams and unanimously carried, *the Board approved the request from the Lion’s Club to waive the customary rental and custodial fees for their annual Thanksgiving Dinner scheduled for Sunday, November 25, 2018 at HPCC.*
2. **Request from the Rotary Club to Hang a Banner over Orange Center Road to Help Promote the 5K Turkey Trot on November 22, 2018** – *On a motion* made by Selectman Goldblatt, seconded by Selectman Williams and unanimously carried, *the Board approved the request from the Rotary Club to hang a banner over Orange Center Road to help promote the 5K Turkey Trot on November 22, 2018.*
3. **Updated Financial Administrative Regulations** – John Cifarelli, Finance Director, gave an overview on the recommended revisions to the purchasing regulations being proposed regarding the advertisement of bids for purchases over \$20,000. *On a motion* made by Selectman Goldblatt, seconded by Selectman Williams and unanimously carried, *the Board approved the recommended updated financial administrative regulations as presented.*
4. **Resolution to Adjust Expenditures for 2017 Bond** - John Cifarelli, Finance Director, explained the adjustments to expenditures related to the projects associated with the 2017 Bond. *On a motion* made by Selectman Goldblatt, seconded by Selectman Okenquist and unanimously carried, *the Board approved the resolution to adjust expenditures for the 2017 Bond as presented.*
5. **Contract for Internet Services for the Town of Orange with CEN/Castle Crown** - Paul Mongillo, IT Director, gave an overview of the bids received for internet service for Town facilities and outlined his recommendation to sign and expand with The Connecticut Education Network and Crown Castle for a five year contract. *On a motion* made by Selectman Williams, seconded by Selectman Carangelo and unanimously carried, *the Board approved the bid recommendation to award Connecticut Education Network and Crown Castle a five year contract for Internet Services for Town facilities.*
6. **Bids for Snowplowing Services for 2018-2018 Season** – Bob Brinton, Town Engineer, reviewed the list of recommended bidders for Snow Plowing Services for the 2018 – 2019 Winter Season. *On a motion* made by Selectman Williams, seconded by Selectman Davis and unanimously carried, *the Board approved the list of recommended bidders as provided.*
7. **Request to Waive the Bid Process for Asbestos Abatement project for HPCC** - *On a motion* made by Selectman Goldblatt, seconded by Selectman Carangelo

and unanimously carried, *the Board approved the request to waive the customary bid process and award the asbestos abatement project at HPCC to AAIS who is a prequalified construction contractor certified by the State of Connecticut Department of Administrative Services.*

8. **Request to Use LoCIP Funds for Asbestos Abatement Project at HPCC** – *On a motion* made by Selectman Carangelo, seconded by Selectman Davis and unanimously carried, *the Board approved the use of LoCIP funds for the asbestos abatement project at HPCC.*
9. **Request to Approve the Tax Refunds Totaling \$23,672.09** – *On a motion* made by Selectman Okenquist, seconded by Selectman Williams and unanimously carried, *the Board approved the tax refunds totaling \$23,672.09 for the month of October.*
10. **Request to Authorize the First Selectman on Behalf of the Board of Selectmen to Execute the State Homeland Security Grant Program** – *On a motion* made by Selectman Williams, seconded by Selectman Davis and unanimously carried, *the Board approved the request to authorize the First Selectman on Behalf of the Board of Selectmen to Execute the State Homeland Security Grant Program.*

#### **COMMITTEES**

1. **Capital Planning** – Selectman Okenquist reported that letters have been sent to department heads and expects inputs by November.
2. **Pension Board** – Selectman Goldblatt gave no report.
3. **Bond Construction Oversight Committee** – Selectman Goldblatt gave updates on the Derby-Milford Bridge, RBS parking lot/lighting, THS ADA, HPCC and pool locker projects.
4. **Personnel** – First Selectman Zeoli stated that wage increases for two town positions would be discussed during Executive Session.

At 8:20 P.M. Selectman Williams *made a motion* to close the Regular meeting and convene into Executive Session. Selectman Okenquist *seconded the motion*. All voted in favor.

#### **EXECUTIVE SESSION**

- **Update concerning the purchase of the train station property and terms of State Grant**
- **Discussion regarding wage adjustments for Utility Clerk Position at OPD and Library Position**


At 9:20 P.M., Executive Session ended and the Regular Session of the meeting was opened.

**VOTE**

- **Wage Adjustments for Utility Clerk Position at OPD and Library Assistant Position:** *On a motion* made by Selectman Okenquist, seconded by Selectman Davis and unanimously carried, *the Board approved a wage increase of \$1.75 per hour for the Utility Clerk Position at ODP and the Library Assistant Position at Case Memorial Library.*

At 9:28 P.M., Selectman Okenquist made *a motion to adjourn the regular meeting.* Selectman Williams seconded the motion. All voted in favor.

Respectfully submitted,

  
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Mary Shaw  
Secretary to the Board of Selectmen