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ORANGE DEPARTMENT OF POLICE SERVICE  
BOARD OF POLICE COMMISSIONERS

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COMMISSIONER CHRISTOPHER CARVETH  
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO  
COMMISSIONER MARIAN HURLEY

BOARD OF POLICE COMMISSIONERS  
Immediately following Traffic Authority Meeting  
Tuesday November 12, 2019  
Orange Police Department

Unapproved Minutes

Commission Chairman Barton called the meeting of the Board of Police Commissioners to order at 4:40 p.m.

Commissioners Present Were:

Commissioner Jack Barton  
Commissioner Marian Hurley  
Commissioner Roy Cuzzocreo

Commissioners Absent:

Commissioner Mark Grasso  
Commissioner Christopher Carveth

Also Present:

Police Chief Robert Gagne  
Commission Secretary Kathy Gulia

Minutes

Commissioner Hurley, seconded by Commissioner Cuzzocreo, made the motion to approve the minutes of the October 7, 2019 Board of Police Commissioners Special Meeting. **The motion passed unanimously.** Commissioner Hurley, seconded by Commissioner Cuzzocreo, made the motion to approve the minutes of the November 6, 2019 Board of Police Commissioners Special Meeting. **The motion passed unanimously.**

Reports

Activity of the Department- Chief Gagne discussed October statistics with the Commissioners. The Board was informed that there were 34 criminal arrests and 229 motor vehicle citations. There were 5 burglaries, 2 residential and 3 commercial and no stolen motor vehicles. In addition, there were 28 larcenies and 89 motor vehicle accidents. There were 3,822 calls for service that generated 555 written reports. Chief Gagne advised the Board that ISU has been busy with investigations, Youth and DARE programs including, school lock down drills, Fun-tober, school Halloween parades, as well as multiple tobacco compliance checks.

Chief Gagne reported that the Records Division took in the following revenue: report sales \$1,294.59, parking tags \$125.00, fingerprints \$5.00, permits \$280.00, and record checks \$20.00 for a total of \$1,724.59.

ORANGE, CONN.  
TOWN CLERK'S OFFICE  
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2019 NOV 14 PM 2:26  
Patricia B. Sullivan  
TOWN CLERK

### Expenditures

Chief Gagne explained that the expenditures for the month were routine. He highlighted the purchase of 2 new lasers, recruitment expenses including physicals and drug tests, and repair and maintenance on the AFIS palm scanner.

### Budget Balances

Chief Gagne advised that the budget is in good order.

### Old Business

DEA Prescription Take Back – This event was October 26, 2019 at CVS and was very successful.

Breast Cancer Awareness Month – Chief Gagne reported that the pink car has received a lot of very positive feedback, some of which we have shared on Facebook with photos. The car was also at the town ceremony.

No Shave November – Officers are able to participate in this Union run activity by donating money that the Union will donate to a cancer related fundraiser.

CLESPP – Chief Gagne reported that these minimum standards requirements went into effect January 1, 2019 and Mark Fasano acknowledged in writing that we met all standards.

Accreditation - We had our mock accreditation review and passed with a few minor issues. The actual accreditation review is in January and we anticipate going in front of the POST Council for approval in March.

Cell Block Project – Project began November 11, 2019 and is in the demolition stage now.

New Telephone System – We are scheduled to switch to the new system on December 3, 2019.

### New Business

2020 Board of Police Commissioners / Traffic Authority Dates – Commissioner Cuzzocreo seconded by Commissioner Hurley made a motion to accept the dates for 2020 and January 2021 as presented. **The motion passed unanimously.**

5 Year Short Term Capital Plan – Chief Gagne presented the five-year plan which will be presented to the Ad-Hoc Capital Planning Committee. The requests are: Year 1: Quick Response Armor Kits, Server Room Expansion, HVAC Unit for the Pistol Range, Security Project. Year 2: Roof Replacement, Camera. Year 3: Bathrooms, Camera. Year 4: Interior Doors ADA, Camera. Year 5: Addition to the Community Room, Camera. Commissioner Cuzzocreo, seconded by Commissioner Hurley made a motion to approve the 5 Year Short-Term Capital Plan as presented. **The motion passed unanimously.**

Tip-A-Cop – This event is to support Special Olympics and will be held on November 21, 2019 from 4:00-8:00 pm at Eli's Restaurant.

### Correspondence

Letter and fruit basket from Skip and Sue Clark – The Clark's sent a card and bowl filled with fruit, snacks, etc. in support of Officer Brown and the Department.

Letter from Riddhi Gandhi with well wishes for Officer Brown.

Thank you letter from Ken and Pat Warren to Officer Edwards for his assistance during their car accident on Route 34.

Thank you letter from Ken Lyke to Lt. LaRock for her de-escalation for civilians presentation to the members of CERT.

Thank you letter from the Hurley Family to the Department for their response and assistance during the recent storms and power outages.

Thank you letter from Patrick Robert to Officers Brown, Cafaro and Guandalini for their assistance during a medical call.

Thank you letter from Patrick Robert to Officer Bernegger for her assistance in solving a burglary.

Thank you letter from Marlene Torre to Officers Coutu, Yelenik, Fernandes and Dispatcher H. Winchell for their response and assistance during an emergency situation.

**Personnel**

Letter withdrawing Resignation from Officer Denny Peterson – Chief Gagne presented Officer Peterson’s withdrawal of resignation letter. Commissioner Hurley, seconded by Commissioner Cuzzocreo made a motion to accept Officer Peterson’s letter. **The motion passed unanimously.**

EMR / EMT Training – Chief Gagne advised the Board that there are new EMT training requirements rather than 32 hours every 3 years the new requirement is 40 hours every 2 years. We are in the process of developing a training plan to meet these new requirements.

Commissioner Cuzzocreo, seconded by Commissioner Hurley made a motion to enter Executive Session to discuss Personnel and Pending Litigation at 5:38 p.m. **The motion passed unanimously.** The Board invited Chief Gagne into Executive Session.

Commissioner Hurley, seconded by Commissioner Cuzzocreo made a motion to bring the Board out of Executive Session at 6:08 p.m. **The motion passed unanimously.**

Commissioner Cuzzocreo, seconded by Commissioner Hurley, made a motion to adjourn the meeting at 6:08 p.m. **The motion passed unanimously.**

Respectfully Submitted,  
Kathy Gulia, Board Secretary



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**ORANGE DEPARTMENT OF POLICE SERVICE  
BOARD OF POLICE COMMISSIONERS/TRAFFIC AUTHORITY**

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COMMISSIONER MARIAN HURLEY  
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO  
COMMISSIONER CHRISTOPHER CARVETH

**TRAFFIC AUTHORITY  
Tuesday November 12, 2019 – 4:30 p.m.  
Orange Police Department**

**Unapproved Minutes**

Pledge of Allegiance

Commission Chairman Barton called the Traffic Authority Meeting to order at 4:38 p.m.

**Commissioners Present Were:**

Commissioner Jack Barton  
Commissioner Marian Hurley  
Commissioner Roy Cuzzocreo

**Commissioners Absent:**

Commissioner Mark Grasso  
Commissioner Chris Carveth

**Also Present:**

Police Chief Robert Gagne  
Commission Secretary Kathy Gulia

**Minutes**

Commissioner Hurley, seconded by Commissioner Cuzzocreo, made the motion to approve the minutes of the October 7, 2019 Traffic Authority Special Meeting. **The motion passed unanimously.**

**Old Business**

None

**New Business**

The Church of the Good Shepard re-subdivision. Michael O'Bymachow of Nowakowski-O'Bymachow-Kane Associates was unable to attend. The plans were submitted and reviewed by the Commissioners, Chief Gagne will meet with Mr. O'Bymachow and sign the plans on behalf of the Commissioners.

**Correspondence**

None

Commissioner Cuzzocreo, seconded by Commissioner Hurley made a motion to adjourn the meeting at 4:40. **The motion passed unanimously.**

Respectfully Submitted,  
Kathy Gulia, Board Secretary

*Michael B. O'Sullivan*  
TOWN CLERK  
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