



Town of Orange, Connecticut

TOWN HALL
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Unapproved Meeting Minutes 12-06-2018

Town of Orange Ad Hoc Capital Planning Committee

Meeting was called to order by Chairman Ralph Okenquist at 7:07 p.m.

Members in attendance were Ralph Okenquist, Frederick Kendrick, Michael Luzzi, Joseph Lembo, and Donald Wall.

Members Absent: Robert Brinton, William Powell, Anthony Nardecchia, and Robert Gagne.

Finance Director John Cifarelli and Information Technology Director Paul Mongillo also attended.

Motion was made by Mike Luzzi to accept meeting minutes of January 25, 2018; a second was made by Don Wall and approved by Ralph Okenquist, Fred Kendrick, Michael Luzzi, Don Wall, and Joe Lembo.

Paul Mongillo presented the following recommendations for capital items for the IT Department:

1. Security Camera System for Town Buildings:

Justification: In order to facilitate the need for security for the Town, the implementation of security cameras at each Town building will rectify the absence of security video coverage. Currently there are no cameras at any non-emergency town buildings. The general public travel frequently to and from open buildings within the Town of Orange. The need for security cameras prevents potential crime, provides general safety precaution and video evidence if required by first responders or for investigation. FY2019-20 Town Hall. **\$25,000.00**

2. Computer and Printing Equipment Life Cycle Management:

Justification: There are approximately 125 computers and printers located at the Town Hall, High Plains Community Center and Fire Marshal's location. The average useful computer life of a computer is 60 months (5 years) and the average useful life for a printer is 96 months (8 years). A lifecycle management policy will allow for both proactive budgeting and a systematic approach to replacing hardware. When an equipment life cycle policy management policy is implemented efficiencies for both the end user productivity and limited technical staff can be realized. **\$24,000.00**

Paul Mongillo also presented two other items, a Microsoft Data Center License and a Virtual Server Environment, both of which John Cifarelli said should be addressed in the IT operating budget, not capital

Motion to adjourn was made at 8:15 p.m. by Don Wall, seconded by Fred Kendrick.

Respectfully submitted,

Frederick A. Kendrick

ORANGE, CT
TOWN CLERK'S OFFICE
SERVICES DIVISION
DEC 12 AM 9:29
12/12/2018