

HOW TO RENT THE ORANGE TOWN POOL

The Orange Town Pool is available to rent on Saturdays and Sundays from 2:30pm to 3:30pm, on a first come, first served basis (for other days or times - see Aquatics Supervisor). A pool supervisor and an appropriate number of certified lifeguard (s) are included in the rental fee. In addition, the pool lobby is available for you to serve refreshments for one hour after your pool time at no additional charge; however a cleaning deposit is required (see below).

PLEASE FOLLOW THE GUIDELINES LISTED BELOW

1. Contact Susan vonRabenstein, in the Park and Recreation office, or at 203-891-4794, to check the availability of your requested date. Special concerns or circumstances should be discussed at this time.
2. If the lobby is to be used for cake, food, etc., then a \$25.00 refundable cleaning deposit is required. A separate check should be written for the deposit. If the lobby is left, at least, in the same condition as it was found, the deposit will be returned. Cleaning supplies are available for use. Trash bags are provided and all party garbage must be taken out. There is a dumpster in the parking lot for this purpose.
3. Payment and lobby deposit must be made in full in order to confirm your date. Please refer to the fee schedule listed below.

<u>APPLICANT</u>	<u># of PARTICIPANTS</u>	<u>COST</u>
RESIDENTS	1 - 15	\$55.50
	16 - 29	\$73.50
NON-RESIDENTS	1 - 15	\$85.50
	16 - 29	\$103.50
COMMERCIAL	1 - 15	\$145.00
	16 - 29	\$163.50

(Commercial rentals must see the Aquatic Supervisor)

Please note: on Sundays, the fees are based on the renters vacating the building no more than 15 minutes after the completion of the scheduled rental or lobby time. Any time beyond the 15 minutes will result in a \$9.00/ per half hour charge.

4. In addition, these requirements must be followed:
 - a. **All non-swimmers MUST be accompanied by an adult in the water at a 1 to 1 ratio.** A deep-water swim test will be given to each swimmer. Any child that cannot confidently swim one length of the pool must be accompanied by an adult. Lifejackets may not be used as an alternative.
 - b. In case of an emergency, the renter should have a list of individuals entering the water, including adults, that includes their name, address and an emergency phone number.
 - c. In addition, all the Orange Town Pool rules listed below are to be followed at all times.

POOL RULES

1. **ALL PERSONS MUST SHOWER WITH WARM WATER AND SOAP BEFORE ENTERING THE POOL.** Any person known or suspected of having a communicable disease shall not use the pool. Spitting or blowing your nose in the pool is prohibited.
2. Use of floatation devices is limited to Park & Recreation equipment, aqua therapy devices or USCG approved equipment.
3. **The following are prohibited: running, horseplay, sitting on the lane lines, improper use of equipment or any other activities that may endanger safety.**
4. Orange Park and Recreation ID's or proper payment with proof of residency (license) for resident rate must be left with the guard before swimming and picked up afterwards. Membership cards are not to be left at the pool.
5. **No food or glass containers in the pool, locker room or balcony areas. Additionally, no glass is allowed in the lobby area.** Exceptions must be with written Directors approval.
6. When using a mask, fins and snorkels, try to use lanes 6 & 7. We allow the equipment to be used anytime, but may be restricted due to lane availability.
7. **Proper attire required - including a bathing cap if hair is longer than chin length.**
8. **Non-swimmers must be accompanied in the water by a responsible adult on a 1 to 1 ratio, at all times.**
9. Use of diving board: One person on the board or ladder at a time. Be sure the area in front of the board is clear before diving. Do not swim in front or under the board.
10. Rear entries or flips allowed from the board only.
11. Any child 8 and under must take the deep-water test to be allowed to swim without an adult.
12. The Orange Town Pool is not responsible for lost valuables.
13. Woodbridge Recreation and Orange Town Pool have reciprocal policies on pool use during maintenance closings.
14. Patrons must vacate the facility within 15 minutes of the final closing of the day.
15. Patrons are not allowed on the deck with street clothes or shoes. Parents can escort children around the deck on their first day of swim lessons only. Exceptions: a) Swim meets
b)Emergencies
16. Please note other rules and regulations where posted.
17. There shall be no physical or verbal abuse of patrons or staff on site deemed by the supervisor.
18. Failure to abide by any of these Orange Town Pool Rules and Regulations may result in the suspensions of pool and locker room privileges.

POOL RENTAL AGREEMENT

Today's Date _____

Individual Responsible _____

Address _____

Home Phone _____ Cell Phone _____

Email Address _____

Date Requested _____ Time Requested POOL _____ to _____

Number of People Expected _____ LOBBY _____ to _____

Average Age of Participants _____

Specify any unusual request _____

FEES

POOL RENTAL FEE _____

LOBBY USE FEE _____

CHECK AMOUNT _____ CK # _____ DATE _____

LOBBY DEPOSIT \$25.00 _____ CK # _____ DATE _____

LOBBY DEPOSIT CHECK RETURN DATE _____

We hereby, agree to:

1. Strictly adhere to all the rules and regulations of the Orange Park and Recreation Commission governing the use of the pool as stated in the Rental Policy (attached).
2. Report and pay for any damage to or loss of property resulting from misuse of the facility.
3. Leave the area in the same condition that we found it.

We understand the cancellation clauses and agree to provide a certificate of insurance if required. Applications will be handled on a first come, first served basis by the Aquatic Supervisor. In the signing of this agreement, it is understood that the applicant has read, understands, and agrees to be fully responsible for their group under the terms of the Pool Rental Policy (attached).

Signature of applicant _____

Address _____

Phone _____