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Board of Finance Special Meeting
Budget Workshop

Town Hall Meeting Room
Monday, March 25, 2019 7:30 p.m.

(Unapproved)

Attendance

Board Members Present: Chairman Kevin Houlihan, Vice Chairman James Leahy, Kevin Moffett, Joseph Nuzzo, Patricia Romano, and P. J. Shanley

Staff: John Cifarelli, Finance Director; Audrey Geer, Assistant Finance Director; Deborah Satonick, Recording Secretary

1. Call to Order

- Chairman Houlihan called the meeting to order at 7:30 p.m.

2. Public Participation

- There was no public participation at this time.

3. Discussion and Approval of March 18, 2019 Minutes

- The Board members reviewed the minutes and made revisions as necessary.

*Ms. Romano made a motion to approve the revised March eighteenth, 2019 Board of Finance meeting minutes. Mr. Moffett seconded the motion and all were in favor. The motion **PASSED.***

4. Approval of \$14,000 Transfer for Community Services Van from Fund Balance to Capital Fund for 2018-2019 Budget

- Based on a prior discussion at the last Board of Finance meeting and a further discussion this

evening, it was agreed to take \$14k out of the Fund Balance and transfer the money to the Capital Fund to purchase the Community Service van in the 2018-2019 budget. Mr. Cifarelli believes that the total cost for the van is \$65k, but the state is helping the town with this purchase.

Mr. Shanley made a motion to transfer \$14k from the Fund Balance to the Capital Account to purchase the Community Service van within the 2018-2019 budget. Ms. Romano seconded the motion and all were in favor. The motion PASSED.

5. Budget Discussion of 2019-2020 Fiscal Year

- Mr. Cifarelli reported that the Orange Board of Education has reduced their proposed 2019-2020 budget, as there was a decrease of \$150k in their health insurance. In addition, the Library Director reduced her proposed 2019-2020 budget by \$1k.
- Ms. Romano suggested that the expected \$400k Amity surplus returned to the town might be increased to a larger amount. After further discussion among the Board members, it was agreed to expect \$500k from the Amity surplus to be returned to the Town of Orange. A portion of the Amity surplus might be used to build sally ports at the schools.
- Orange Tax Relief, totaling \$1,111,499 comes from Sunset, United Illuminating, Aurora, Firefighters, Fieldstone Credit, and Stabilization. It was also mentioned that Mr. Zeoli has approved the Veteran's tax credit.
- The Board of Finance members reviewed the revenues and expenditures to calculate the correct mill rate for the 2019-2020 budget. The proposed 2019-2020 budget was determined as follows:

Town of Orange	\$26,519,330	(1.84% increase)
Orange Board of Education	\$20,902,548	
Amity	\$24,736,074	
Total Budget	\$72,157,952	(3.08% increase)

Mr. Leahy made a motion to approve the 2019-2020 budget as presented with a new mill rate of 0.03259. Mr. Shanley seconded the motion and all were in favor. The motion PASSED.

6. Review of Fund Balance and Possible Transfer to Capital Fund

- The Board of Finance members reviewed the Fund Balance and discussed the amount of money that should be transferred to the Capital Fund. If \$200k were transferred out of the Fund Balance, the new fund Balance would be at 15.84%. The Board of Finance would have control over what Capital Projects to fund from the Capital Fund.

Mr. Shanley made a motion to transfer \$200k from the Fund Balance to the Capital Fund. Ms. Romano seconded the motion and all were in favor. The motion PASSED.

- After reviewing the Capital Project priority list, the Board of Finance members agreed and made a motion to include a number of capital projects in the 2029-2020 budget.

Ms. Romano made a motion to allocation \$443k out of the Capital Fund for the following Capital Projects to be presented at the Budget Hearing:

1. *Replace 1980 Mack Dump Truck* \$210k
2. *Upgrade Fire Software & Systems* \$11k
3. *Install New Freezer Box at PPS* \$50k
4. *New Computer/Printing Equipment* \$24k
5. *Stormwater Sampling/Testing* \$55k
6. *Speaker system for School Lockdown* \$35k
7. *Security Cameras for Town Hall* \$25k
8. *Ceiling Tile Replacement at TTS/BOE* \$33k

Mr. Moffett seconded the motion. All were in favor and the motion PASSED.

7. Adjournment

M.s Romano made a motion to adjourn the meeting at 9:20 p.m., seconded by Mr. Shanley. All were in favor and the motion PASSED.

Respectfully Submitted,

Deborah Satonick
Recording Secretary