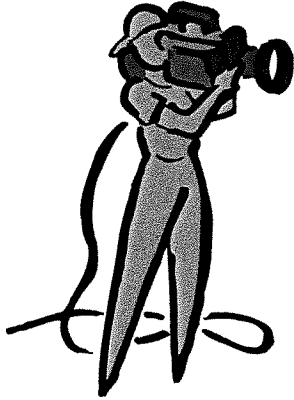


OGAT



Orange Government Access Television Committee
617 Orange Center Road
Orange, CT 06477-2499
(203) 891-4749 or (203) 891-4737

APPROVED VIRTUAL MEETING MINUTES July 7, 2022

Present: Chairman Sol Silverstein, Gary DelPiano, Bob Kelly, Mike Muttitt, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Chairman Silverstein convened the meeting at 7:33 pm.

Questions & Comments: Chairman Silverstein reported that back in April he had contacted the Freedom of Information Commission (FOIC) to determine if it was still permissible to do virtual meetings. He was informed by an attorney at the FOIC that a bill was in process to allow it. That bill became Public Act PA 22-3.

Approve Minutes: Mike Muttitt, seconded by Bob Kelly, **made the motion to approve the minutes of the April 7, 2022 meeting.** The motion carried unanimously.

Budget Review. The budget for the last fiscal year as well as the budget for the current fiscal year which started July 1 were reviewed.

Coordinator's Report March 2022: Chairman Silverstein stated that we had previously approved this report, but he had found an error in the Running Tally of Programs section a few days ago. The number of meetings in March was listed as 9 when it should have been 18. He has corrected that error and the resulting totals for the year and asked the committee to approve the corrected report.

Mike Muttitt, seconded by Bob Kelly, **made the motion to approve the corrected version of the March 2022 Coordinator's Report.** The motion carried unanimously.

Coordinator's Report April 2022: Assistant Coordinator Kelly reported that most meetings were being held in person except for OGAT which was held virtually.

Assistant Coordinator Kelly reported that there were video problems during the April 13th Board of Selectmen meeting and audio issues during the April 27th Park & Recreation Commission meeting. These issues have been resolved.

He also reported that he continues to record interviews with many long-time residents of Orange as part of a series of videos for the Bicentennial Celebration. He and his assistant will transcribe the videos using software, then edit all of the interview videos per the transcriptions and add B-roll shots. Assistant Coordinator Kelly also reported that the transcriptions are almost complete and that they are close to making an outline for the video.

Assistant Coordinator Kelly also reported that there were 246 TelVue CloudCast Live Hits, 115 TelVue CloudCast Hits on VOD and 1,000 Live +VOD Hits on YouTube.

Mike Muttitt, seconded by Bob Kelly, ***made the motion to approve the April 2022 Coordinator's Report.*** The motion carried unanimously.

Coordinator's Report May 2022: Assistant Coordinator Kelly reported that all May commission, committee and board meetings were held in person and broadcast live. The Memorial Day and Founders Day ceremonies and Pasta Festa were recorded for later broadcast.

He also reported that a dual scroll showing the program schedule on the bottom of the screen and town announcements and information showing on the top of the screen has been added.

During May, there were 124 Live Hits on TelVue CloudCast, 61 VOD hits on TelVue CloudCast and 819 hits on YouTube Live + VOD as reported by Assistant Coordinator Chris Kelly.

Mike Muttitt, seconded by Bob Kelly, ***made the motion to approve the May 2022 Coordinator's Report.*** The motion carried unanimously.

Coordinator's Report June 2022: Assistant Coordinator Kelly reported that all June commission, committee and board meetings were held in person and broadcast live. The Bicentennial Parade was recorded for later broadcast. The OGAT studio has been functioning properly and there were no issues to report.

He also reported that there were 259 Live hits on TelVue CloudCast, 185 VOD Hits on TelVue CloudCast and 1,113 YouTube Live + VOD hits. The total number of programs for the fiscal year that ended June 30 was 200.

Mike Muttitt, seconded by Bob Kelly, ***made the motion to approve the June 2022 Coordinator's Report.*** The motion carried unanimously.

Internet Access: Chairman Silverstein reported that Mike Muttitt met with the town's Information Technology (IT) Department to answer the questions that the Committee had at the April, 2022 meeting concerning IT's offer to have OGAT use the town's internet network rather than OGAT continuing to use and pay for the Optimum internet service. Mike Muttitt reported that his questions were answered, but that there may have been a miscommunication issue regarding timing because IT added OGAT to its internet network prior to the committee hearing the results of Mr. Muttitt's meeting with them. Assistant Coordinator Chris Kelly reported that OGAT was working fine on the town's internet network and there were no issues to report. Chairman Silverstein reported that the next step was to cancel OGAT's Optimum internet service.

Chairman Silverstein also reported that Assistant Coordinator Kelly spoke with representatives from AT&T concerning increasing OGAT's bandwidth for remote shoots. He was informed that OGAT would be able to increase from 5GB to 10GB for the same cost, but that there was a program called First Net which provides unlimited data and costs \$37 per month plus taxes. Chairman Silverstein explained his concerns that he thought this was mainly for first responders and that by signing onto this program OGAT might impact the network during an emergency. Assistant Coordinator Kelly contacted AT&T about this and was informed that it would not impact the network during an emergency. The consensus of the committee was to sign onto AT&T's First Net program.

Action Item List: The Action Item List was tabled.

Cable Advisory Council (CAC) Grant: Assistant Coordinator Kelly's wish list was reviewed. The grant request will be in the \$30,400 range. Gary DelPiano, seconded by Bob Kelly, **made the motion to approve the list of items for the CAC grant submitted by Assistant Coordinator Kelly including any changes due to discontinued items or needed software additions.** The motion carried unanimously.

Equipment Inventory: No changes have been made to the equipment inventory.

Committee Vacancies: Chairman Silverstein reported that the First Selectman still has been unable to find replacements for the vacant seats on OGAT. There was a discussion of committee size versus quorum size requirements.

Bob Kelly, seconded by Mike Muttitt, **made the motion to adjourn at 8:30pm.**

Respectfully submitted,
Marlene Silverstein,
Recording Secretary



JULY COORDINATOR REPORT

To: Orange Government Access Television
For: July, 2022
From: Ron Davis & Chris Kelly

Events Recorded / Web streamed, VOD, & Cablecast via Optimum & Frontier, July, 2022

Applicable event descriptions: (Items in Red Italics are from previous months)

Table with 3 columns: Item Number, Date, and Description. Includes items 1-19 with various event titles like 'Town Plan & Zoning Commission', 'OGAT Committee', 'Independence Day Concert', etc.

Disc Sets Played this month and other OGAT - related calendar activities:

Table with 3 columns: Date, Set Number, and Item Numbers. Shows disc set 1508 for dates 7-8, 1509 for 7-14, and 1510 for 7-21.

Running Tally: Miscellaneous productions & meeting shoots, with scrolling text changes throughout the month.

Summary table with 4 columns: MEETINGS, OTHER EVENTS, TOTAL. Shows 8 meetings and 2 other events for July 2022, totaling 10.

Estimated Annual: 120

Assistant Coordinator Chris Kelly reports the following live stream & Video on Demand (VOD) statistics as of 7/31/2022:

July Live Hits on TelVue CloudCast: 95

July VOD Hits on TelVue CloudCast: 100

July YouTube Live + VOD Hits: 355

Program Changes were made on: 7-8, 7-14 & 7-21

July Programs		YouTube		CloudCast	
Date	Name	July		July	
7/24/2022	Orange Players: Bicentennial Play	0		0	
7/13/2022	Board of Selectmen	79		12	
7/12/2022	Inland Wetlands	11		7	
7/9/2022	July 4th Concert & Fireworks	0		0	
7/7/2022	OGAT Committee	33		0	
7/5/2022	Town Plan & Zoning	33		5	

June Programs		YouTube		CloudCast	
Date	Name	July	June	July	June
6/25/2022	June 25, 2022 Bicentennial Parade	0	0	1	0
6/21/2022	Town Plan & Zoning	22	22	0	0
6/20/2022	Orange Board of Education	71	88	0	0
6/14/2022	Inland Wetlands	22	20	9	9
6/9/2022	Board of Selectmen	197	194	7	7
6/7/2022	Town Plan & Zoning	37	37	0	0
6/6/2022	Board of Finance	522	510	0	0

Comments

Assistant Coordinator Kelly reports that the OGAT studio has been functioning smoothly through July with no notable problems.

The Optimum internet service was cancelled, and the modem and router returned to Altice since we are now using the town's internet access. Assistant Coordinator Kelly contacted AT&T to switch our cellular service (used for remote broadcasts) to their FirstNet system to provide unlimited data at a lower cost than our present 5GB plan. We are awaiting receipt of new SIM card from AT&T.

Assistant Coordinator Kelly has been editing the bicentennial interviews. Each interviewee will be given a flash drive containing his or her interview. Work continues on consolidating portions of all the interviews into a single program.

Respectfully,

Ron Davis,
OGAT Coordinator,
Chris Kelly,
Assistant OGAT Coordinator