

Fred Wolfe Park Ad Hoc Committee
Meeting Room Town Hall
July 18, 2023 – 5:30 p.m.

Minutes

ORANGE, CONNECTICUT
TOWN CLERK & RECORDS
2023 JUL 19 PM 12:00
CLERK

ATTENDANCE

Present: John Carangelo, Jeanine Capecelatro, Tracy Persico, PJ Shanley, Jim O’Connor & Ann Denny, Recording Secretary.

1. Call to Order/Pledge of Allegiance

John Carangelo called the meeting to order at 5:34 p.m. followed by the Pledge of Allegiance.

2. Introductions

Committee members present introduced themselves.

3. Public Participation

Tom Pisano, 532 Fairway Road thanked the committee for their work, and he mentioned considering the cornfield in developing the plans.

4. Committee Discussion in public

Derek Kohl from BL Companies was present to discuss the following.

- Agreement/Contract - We are planning on developing a formal proposal/scope of services so the Town can engage us formally (agreement/contract) so that is underway.
BL will be submitting a contract in a week or so to the Town Attorney to review so that the First Selectman can sign.
- Scope of Services Confirmation - We will need to understand if the Town/Committee would like to do the additional services, traffic counts and drone/UAV flight (for playscape area or larger park area). We will need a contact at the police department if additional traffic counts are not desired but from our prel. review we did not think we had enough information from what was provided to us previously.
Selectman Carangelo explained that the quote for \$20,000 was approved but the Committee would need to send in to the First Selectman for the extras that totaled \$9,000 if they wanted BL to perform any. Everyone seemed in favor of wanting the traffic counts performed for \$2,000. The traffic counts would need to be done in season to be accurate. Derek stated that BL would do counts of in and out because the police

department only did in. BL needs to get detailed traffic information from the Police Department. The Committee will put him in touch with Lt. LaPlante. Derek explained the difference in cost for the drone footage, \$2,000 would be for the entrance area and \$5,000 would be for the whole park. Mrs. Capecelatro thought it would be helpful if BL was provided team schedules for soccer and lacrosse to get more accurate information on field usage. Mr. Pisano has drone pictures of the park he is willing to share with BL.

- Town Data & Prior Studies - We would like to get all prior information, surveys, mapping and studies related to the park.
Ann will make a copy for BL of any information and maps the Town has.
- Schedule – We would like to understand any expectations on schedule for the project but also review process by Town/Committee and also public outreach so we can develop a preliminary schedule eventually.
Derek explained that the fee amounts to about 6 weeks of work when condensed but the study will probably take more like 4-6 months to complete to account for the traffic study and public input meetings. Once we are under contract an input meeting can be held to discuss temporary measures that can be put in place like cones, painted lines and speed humps.
- Goals & Objectives of the Traffic & Safety Study – Discussion on expectations from the Town/Committee for this scope of work. It is not a Master Plan and want to manage expectations from Town/Committee and also the public.
The main objectives are safety, access and circulation, and parking. Mr. Carangelo will ask the First Selectman if there is an estimated date for the playground opening, when the additional driveway will open and if it will accommodate two way traffic, and any other improvements besides the playground the committee needs to know about.

5. Minutes

On a motion made by Jim O'Connor, seconded by Jeanine Capecelatro the minutes of the June 15, 2023 meeting of the Fred Wolfe Park Ad Hoc Committee were unanimously approved as presented.

6. Continued discussions


None

7. Adjournment

PJ Shanley made a motion to adjourn the meeting at 6:30 p.m., Jeanine Capecelatro seconded the motion. All voted in favor and the motion passed unanimously.

The next meeting will be on August 24th at 5:30 p.m. in the lower-level meeting room at Town Hall.

Respectfully Submitted,



Ann Denny, Recording Secretary