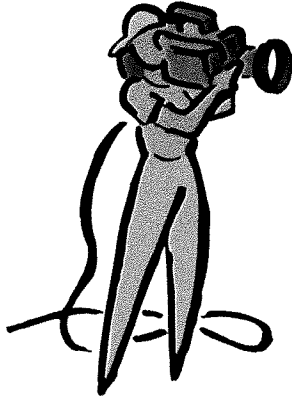


OGAT



Orange Government Access Television Committee
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UNAPPROVED VIRTUAL MEETING MINUTES October 19, 2023

Present: Chairman Sol Silverstein, Gary DelPiano, Mike Muttitt, Coordinator Ron Davis, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Please Note: No votes were taken at this meeting because a quorum was not present.

Chairman Silverstein convened the meeting at 7:30 pm.

Questions & Comments: None

Approve Minutes: Tabled

Budget Review. The budget was reviewed.

Coordinator's Reports: August Coordinator's Report: Chairman Silverstein said there was an error in the August Coordinator report that was discussed at the meeting of September 7. On page 2, the date of the program changes should be changed from July to August. He provided corrected copy of the report to the committee.

September Coordinator's Report: Coordinator Davis reported that all the equipment ordered under the Cable Advisory Council grant was received and has been checked out by Assistant Coordinator Kelly. One rechargeable battery pack was defective and quickly replaced by the vendor. Some additional items still need to be ordered.

There has not been any word from Comcast as to when its service and any related equipment would be installed in the OGAT studio.

Assistant Coordinator Kelly reported that there were 142 Live and 38 VOD hits on TelVue and 946 VOD/Live hits on YouTube in September.

Bicentennial Activities: Assistant Coordinator Kelly reported that 1 more bicentennial interview was recorded for a total of 38 interviews.

Action Item List: The Action Item List was reviewed.

Cable Advisory Council (CAC) Grant: Chairman Silverstein reported all the items that we ordered with grant funds had been received. We did not order the drone as he had some concerns with the safety and liability issues of using a drone. Chairman Silverstein also stated that he spoke with town officials about this issue and concluded that this was not something OGAT needs to purchase. The committee members concurred. Assistant Coordinator Kelly is working on a list of equipment to purchase with the remaining CAC grant funds.

Inventory: The inventory is up to date.

Vacancies: Chairman Silverstein reported that he spoke with town attorney Vincent Marino about what could be done to address the lack of a quorum. Attorney Marino recommended that OGAT request that the Board of Selectmen vote to reduce the size of the committee from 7 members to 5 members so that the quorum would be reduced to 3 members.

Program Request Form Update: Chairman Silverstein reviewed his recommendations for updating the form. Discussion ensued resulting in some additional changes.

Policies and Procedures Update: Chairman Silverstein's draft updates to the Policies and Procedures documents were reviewed, and some suggestions for further revisions were recommended. Chairman Silverstein will send the recommendations for updating the Policies & Procedures and Program Request Form to Attorney Marino for his review.

At 8:20pm, the meeting was adjourned.

Respectfully submitted,
Marlene Silverstein,
Recording Secretary

Note: Next meeting November 9, 2023