

## **ORANGE ZONING DEPARTMENT**

### **APPLICATION FOR HOME OCCUPATIONS AND HOME OFFICES IN RESIDENTIAL (RES) ZONE**

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Date

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Business Trade Name

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Name of property owner

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Name of dwelling resident engaged in home occupation or office

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Address of property

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Any other address(es) used in connection with the business

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Telephone Number

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Email Address

**Business Trade Name must be registered with the Orange Town Clerk in  
accordance with Section 35-1 of the Connecticut General Statutes.**

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Signature of Town Clerk

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Date

Describe the nature and scope of the proposed business:

Please list all equipment to be used in connection with the home office:

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List the total square footage of the dwelling that will be devoted to the home office:

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The following uses, by their inherent nature and intensity, shall **not** be considered home occupations or home offices and shall **not** be permitted as such in the Residence (RES) zone: barber shops, beauty parlors, animal hospitals, dance studios, mortuaries, restaurants, metal working, and automobile, boat or other vehicle repair or painting, general construction, landscaping, medical profession.

**CHECK LIST**

**Please check off each item to signify that said home office/occupation complies with each requirement.**

No person other than a resident of the dwelling unit shall be engaged or employed in the home occupation or home office.

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The delivery of goods or materials to the premises other than documents, office supplies and paper products shall not be permitted. Delivery of goods for sale, assembly or repair is prohibited.

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The sale of goods or materials from the premises shall not be permitted except by telephone, mail, email, or internet.

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There shall be no display of products or signs on or about the premises.

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The home occupation or home office shall not involve the use of equipment other than that, normally used for household, domestic or general office purposes, such as a telephone, personal computer, or fax machine.

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The home occupation or home office shall not be noticeable from the exterior of the dwelling or change the exterior appearance or the residential character of the dwelling.

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There shall be no outside storage of any goods, materials, equipment or supplies.

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The home occupation or home office shall not create any electrical, radio, television, or similar interference.

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Visits by clients, patrons and/or associates shall not exceed that normally and reasonably occurring for a residence.

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No vehicular traffic shall be generated by the home occupation or home office in greater volume than would normally and reasonably be expected in a residential neighborhood.

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The aggregate floor area devoted to the home occupation or home office shall not exceed 15% of the floor area of the dwelling unit and shall not exceed 400 square feet.

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The home occupation or home office shall not be located within any accessory building.

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Parking areas for home occupation or home office or the public shall not be permitted within the required front yard, unless located in the driveway.

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No more than one (1) home office shall be permitted within any dwelling unit.

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I hereby certify that my home office/occupation complies with the requirements of this Check List.

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Signature of property owner

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Approved Z.E.O.

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Date

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